

NASHVILLE PUBLIC LIBRARY

Board of Trustees Meeting

July 15, 2025



Nashville Public Library Board of Trustees
Agenda
July 15, 2025
Southeast Branch
5260 Hickory Hollow Parkway, #201
Large Conference Room
Antioch, TN 37013
12:00 PM

I. Call to Order / Roll Call

II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*

- a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”

III. Public Comments

- a. “Pursuant to T. C. A. § 8-44-12, time is reserved at the beginning of Library Board meetings for which there is an actionable item on the agenda for public comment germane to items on the agenda. Up to five people will be allowed up to three minutes each to speak. Speakers must register within one half hour prior to the beginning of the meeting by signing their name on a physical sign-up sheet available at the entrance and identifying any agenda item on which they intend to comment.

IV. Board Chair Comments, *Joyce Searcy*

V. Approval of Minutes: June 17, 2025

VI. Library Director Report, *Terri Luke*

VII. Foundation Report, *Shawn Bakker*

VIII. New Business

- a. Update on the Main Library Restoration, *Cason Hayes, Bob Zaiatz*
- b. Vote on Updated Art Lending Library MOU between Metro Arts and Nashville Public Library, *Anne Leslie Owens, Jessica Piper*
- c. SEIU Report, *Kyle Cook*
- d. What is a Budget: Video Preview *Linda Harrison, Bret Wilson*

IX. Adjournment

Next Scheduled Board of Trustees Meeting

September 16, 2025

Inglewood Branch Library

4312 Gallatin Pike

Nashville, TN 37216

12:00 PM

Meeting Minutes – July 15, 2025

**Nashville Public Library Board of Trustees
Minutes
June 17, 2025
Pruitt Branch
117 Charles E. Davis Blvd.
Nashville, TN 37210
12:00 PM**

Members Present: Joyce Searcy, Katy Varney, Kate Ezell, Charvis Rand, and Rosalyn Carpenter

Library Staff: Terri Luke, Jena Schmid, Andrea Fanta, Linda Harrison, Sherry Adams, Susan Drye, Shawn Bakker, Georgia Varble, Carla Tucker, Kathleen Feduccia, Dr. Raymond Kinzounza, Forrest Eagle, Hannah Gerst, Travis Humbert, Kris Cagle, Joan Brasher, Larry Jirik, and Emily Kriebel

Others: Macy Amos, Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County; Gil Laureano, Metro ITS; Dennis Daniels, Tacit Architecture; Brendon Tierney, Channel 4; and Shauna Reynolds, Nashville Banner

X. Call to Order / Roll Call

- a. Joyce Searcy called the meeting to order at 12:02 PM.

XI. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*

- a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”

XII. Public Comments

- a. “Pursuant to T. C. A. § 8-44-12, time is reserved at the beginning of Library Board meetings for which there is an actionable item on the agenda for public comment germane to items on the agenda. Up to five people will be allowed up to three minutes each to speak. Speakers must register within one half hour prior to the beginning of the meeting by signing their name on a physical sign-up sheet available at the entrance and identifying any agenda item on which they intend to comment.

XIII. Board Chair Comments, *Joyce Searcy*

- a. Ms. Searcy did not have any comments at this time.

XIV. Approval of Minutes: May 20, 2025

- a. **Charvis Rand motioned to approve the minutes. Kate Ezell seconded. The motion passed unanimously.**
- b. Ms. Ezell noted that the minutes were very good, and Mr. Rand congratulated the branches for their excellent work in the community.

XV. Library Director Report, *Terri Luke*

- a. Terri Luke explained that she did not include the library garage fire in her updates for this meeting as she and the administrative team are still waiting on information from the restoration company. The library will be closed until July 7th, and administration plans to send out another update soon.
 - i. Ms. Luke thanked NFD, NDOT, and Chief Swann for their swift response to the fire. She also thanked Mark Crowder, Calvin Thomas, Dan Padilla, and Mike (Binkley?) for stepping up and being on site to assist.
 - ii. The library team has worked to minimize delays to customer service. She thanked Susan Drye and her team for quickly finding a restoration company.
 - iii. As Ms. Luke and the administrative team continue to work through this situation, they will continue to prioritize the safety of staff and patrons.
- b. Emily Krieble is the new Administrative and Statistical Specialist. She was previously the Office Support Specialist for Branch Services. Ms. Luke is excited to have her in this role.
- c. NPL's Adult Literacy is one of 11 recipients of the Carnegie Corporation's "Libraries as Pillars of Education and Democracy" grant. Over 1,400 libraries applied to this grant, and over the next two years, NPL will receive \$450,000 in funding. Adult Literacy will partner with local organizations to bring more services to library branches. Ms. Luke congratulated Jamil Sameen and Marteja Bailey for their work on the grant.
 - i. The other recipients are Boston Public Library Fund, Gwinnett County Public Library, Harris County Public Library, Kansas City Public Library, Library Foundation of Los Angeles, Plainfield Public Library, Prince William Library Foundation, Library Foundation SD, San Jose Public Library Foundation, and Seattle Public Library Foundation.
 - ii. More information can be found here: [Public Library Systems in 11 Communities Receive Grants Totaling \\$5 Million from Carnegie Corporation of New York : News | Carnegie Corporation of New York](#)
- d. The Donelson Branch has been shortlisted with two other libraries for the "Best Green Library/Grand-Scale Project" from the International Federation of Library Associations and Institutions. Ms. Luke thanked Kate Wingate for her work in submitting the Donelson Branch for this award.

- i. More information can be found here: <https://www.ifla.org/news/ensulib-announces-the-10th-ifla-green-library-award-2025-shortlist/>
- e. Limitless Libraries had two special events in May. The first was hosting MNPS media specialists to a themed dinner. The second was the annual Battle of the Books. NPL welcomed 25 middle school teams, with West End Middle taking home first place. Ms. Luke thanked Syreeta Butler and Linda Harrison for their efforts to coordinate both events.
- f. Over 500 community members responded to the survey regarding the upcoming Green Hills renovation. Ms. Luke anticipates having more information on this project by the fall.
- g. Ms. Luke mentioned an incredible compliment from a Donelson patron.
- h. Mr. Rand asked if staff members will work remotely or be dispatched during closures, like the garage fire at Main or the upcoming Green Hills renovation. Ms. Luke explained that public service staff will be dispatched, while staff who are able to work from home will do so.
- i. Ms. Searcy thanked Ms. Luke for her communication during the fire. She applauded Ms. Luke's commitment to staff safety. Ms. Luke extended the thanks to the entire administrative team, stating she was grateful to have an incredible team.

XVI. Foundation Report, *Shawn Bakker*

- a. In May, Shawn Bakker and Claudia Schneck attended the International Library Fundraising Conference in San Diego. At this conference, the Carnegie Corporation held a meeting for the "Libraries as Pillars of Education and Democracy" grant winners, and Ms. Bakker was able to represent NPL.
- b. At the April 21st budget hearing, over 30 people were there to support the library. Ms. Bakker thanked the board for their involvement.
- c. NPLF is wrapping up their fiscal year and is on track to meet their target fundraising goal.

XVII. New Business

- a. Vote on Special Collections Updated Reproduction Request Form, *Kathleen Feduccia*
 - i. The current forms have not been updated since 2007, and Kathleen Feduccia explained that the team wanted to simplify the fee structure and remove items that are no longer in use. The forms have also been updated to accurately represent copywrite of the items, as there are items available for print, but the library does not own the copywrite of these items.
 - ii. The Image Duplication, and Publication Policies and Fees form updated the fee structure to include a flat rate.

- iii. The Request for Reproduction of Images is used when a customer requests a copy for personal use or research, and it is now a \$15 charge.
- iv. The Request for Permission to Publish Pictorial Materials is used when customers would like to use images in a single publication. This would now be a \$25 fee.
- v. The Request for Worldwide Permission to Publish Pictorial Materials is used when customers would like to use images in multiple publications. This is now a \$100 fee.
- vi. Mr. Rand asked if these requests were kept in a database. Ms. Feduccia confirmed that the Special Collections department keeps this information.
- vii. Rosalyn Carpenter asked if there were any circumstances in which the flat rates would not be appropriate. Ms. Feduccia explained if there were specific and specialized requests that could not be fulfilled at the Main Library, then the department would send out the item and the customer would cover the cost of this service. However, most requests will be covered with these forms.
- viii. Ms. Ezell asked if these fees would be enough to cover the cost. Ms. Feduccia stated that any money collected goes into the Metro General Fund. Special Collections does not want the cost to be prohibitive but rather uses the fee to focus requests and provide perimeters to customers.
- ix. **Ms. Ezell motioned to approve the updated forms. Mr. Rand seconded. The motion passed unanimously.**

b. Vote on Autism Tennessee Grant Contract, *Susan Drye*

- i. During the Participatory Budget process for FY24, the library received funding to offer sexual education classes for autistic adults. The grant contract for Autism Tennessee states they will provide two six-week series. One of the series will be at the Hermitage Branch, according to the instructions of the Participatory Budget. Each class will be 90 minutes, and the grant itself is \$50,000. These classes will be geared toward adults with autism and intellectual and developmental disabilities (IDD).
- ii. Ms. Ezell asked if the library received other requests from the Participatory Budget. Ms. Drye listed the other requests, including adding more musical instruments to the Library of Things, offering music lessons, and improving the pollinator gardens at three locations.
- iii. **Katy Varney motions to approve the contract. Ms. Ezell seconded. Mr. Rand abstained from voting. The motion passed.**

c. Pruitt Library Program and Services, *Dr. Raymond Kinzounza*

- i. Ms. Luke stated that NPL is fortunate to have Dr. Raymond Kinzounza. He understands his community and works to ensure they have what they need.

- ii. Dr. Kinzounza explained that Pruitt is committed to meeting the needs of the community, especially the unspoken needs. Every other Tuesday, they have bingo, and the prizes are household goods provided by a local church. On Wednesdays, a church brings meals that can be microwaved. Over 1,100 meals are served during this time. The branch also gives out clothing, shoes, and other items on Wednesdays. Barber students come on Thursdays to give free haircuts.
- iii. There are other services and programs as well. Starting in July 2025, the branch will have a support group for cancer patients. Kimbrey Pendleton, Pruitt Circulation Assistant, is a certified notary which is helpful for patrons who do not have a bank. Dr. Kinzounza explained that while the approach might be unorthodox, people cannot read if they are hungry or if their basic needs are not met.
- iv. Mr. Rand asked if the branch collaborates with any workplace development programs. Dr. Kinzounza explained that they have brought in professionals to teach skills, and he has shifted to marketing these programs to parents to encourage kids to come.

XVIII. Old Business

a. Main Library Wedding Discussion, *Terri Luke*

- i. Ms. Luke thanked Mamee Evans, Office Support Specialist for Main, for assembling information about the cost of rental spaces. Georgia Varble and Carla Tucker from the Conference Center were also invited to give more context to the discussion.
- ii. Mr. Rand asked who collects the funds from these events. Ms. Drye explained that these fees go into a special revenue fund that helps provide upkeep for the Conference Center.
- iii. Ms. Varney noted that the comparison document shows NPL is undercharging for these services. However, we are unsure if we want to be in the wedding venue business. Ms. Varble noted that weddings provide good revenue but require more staff. The Main Library could be a wedding venue; however, it needs to be more thoroughly thought through.
- iv. The board discussed the merits of keeping the spaces affordable and the possibility of requesting brides work with specific vendors. Ms. Varney noted that while this is possible, if staff do not want to be in the wedding venue business, then they should not be in the wedding venue business. Ms. Carpenter added that there are two different discussions. The first is whether NPL wants to do weddings and the second is if NPL is capable of doing weddings.
- v. Ms. Searcy stated that NPL will pause on holding any weddings until a better plan with more structure and support is created.

b. Vote on Terri Luke's Vacation, *Joyce Searcy*

i. Ms. Searcy stated that Ms. Luke's previous employer gave her six weeks of vacation, and she is currently given three weeks. She suggested raising the amount of vacation to four weeks for Ms. Luke.

ii. **Mr. Rand motioned to approve four weeks of vacation for Ms. Luke. Ms. Carpenter seconded. The motion passed unanimously.**

XIX. Adjournment

a. Meeting adjourned at 1:25 PM.

Next Scheduled Board of Trustees Meeting

July 15, 2025

Southeast Branch Library

5260 Hickory Hollow Pkwy

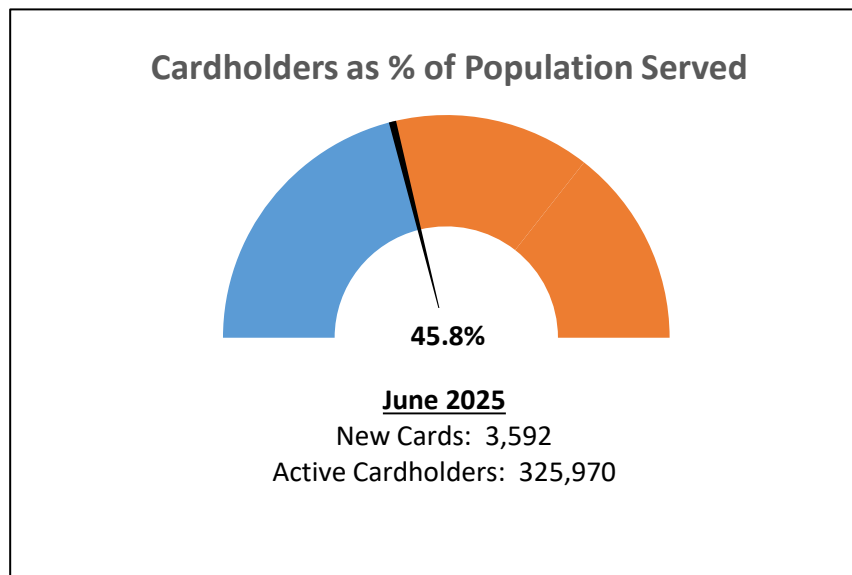
#201

Antioch, TN 37013

12:00 PM

Respectfully submitted by Emily Kriebel

Statistical Summary – July 15, 2025
Nashville Public Library



Cardholders	Jun-25	Jun-25 Year-to-Date	Active Patron Cards	Average Cards in Last 12 Months
New Registrations	3,592	3,592	325,970	323,667

Volunteer Services	Jun-25	Jun-24	Year-to-Date	% Change 2024-2025
Number of Volunteers	88	148	1,238	-40.54%
Volunteer Hours	492	1,055	8,378	-53.34%

Attendance for Room Use	Jun-25	Jun-24	% Change 2024-2025
Community Use	2,710	3,623	-25.20%
Library Use	22,023	26,878	-18.06%

Reference	Jun-25	Jun-24	% Change 2024-2025
Answered	19,082	26,724	-28.60%

Statistical Summary – July 15, 2025

Nashville Public Library

Wireless Data

Wireless	Month				
	Jun-25 Sessions	Jun-25 % of Total	Wireless %	Jun-24 Sessions	% Change 2024-2025
Bellevue	3,078	7.27%	69.2%	6,330	-51.37%
Bordeaux	2,072	4.90%	51.6%	3,947	-47.50%
Donelson	5,045	11.92%	46.8%	4,151	21.54%
East	928	2.19%	52.8%	1,813	-48.81%
Edgehill	576	1.36%	49.3%	796	-27.64%
Edmondson Pike	2,279	5.38%	54.4%	6,217	-63.34%
Goodlettsville	278	0.66%	50.7%	2,025	-86.27%
Green Hills	1,798	4.25%	61.2%	3,593	-49.96%
Hadley Park	812	1.92%	47.5%	1,182	-31.30%
Hermitage	3,385	8.00%	52.8%	5,501	-38.47%
Inglewood	1,051	2.48%	40.7%	1,762	-40.35%
Looby	985	2.33%	28.0%	443	122.35%
Madison	2,204	5.21%	37.6%	3,241	-32.00%
Main	8,085	19.10%	65.8%	29,902	-72.96%
North	524	1.24%	29.1%	855	-38.71%
Old Hickory	377	0.89%	64.2%	909	-58.53%
Pruitt	1,432	3.38%	46.1%	1,831	-21.79%
Richland Park	1,562	3.69%	45.0%	2,171	-28.05%
Southeast	4,832	11.42%	69.1%	10,463	-53.82%
Thompson Lane	736	1.74%	24.3%	852	-13.62%
Watkins Park	283	0.67%	57.0%	326	-13.19%
NPL Total	42,322		58.1%	88,310	-52.08%

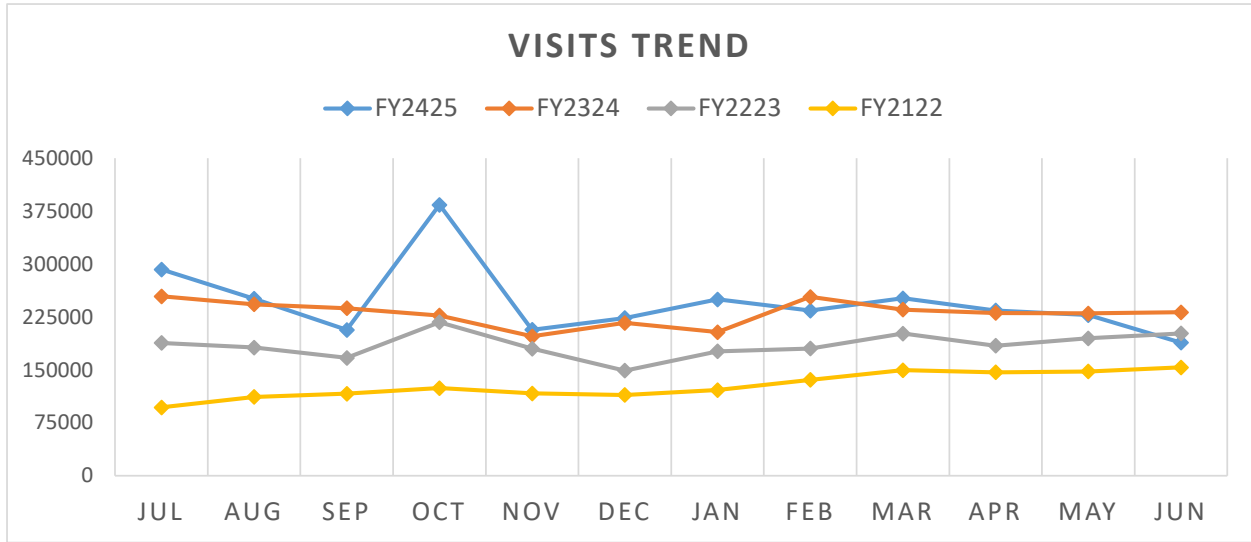
Database and Website Data

Public Computer Use	Month		% Change 2024-2025
	Jun-25	Jun-24	
Total Computer Use	20,970	22,273	-5.85%
Total Wireless Use	42,232	88,310	-52.18%

Website Visits	Month		% Change 2024-2025
	Jun-25	Jun-24	
Webserver	325,970	354,446	-8.03%

Database Usage	Month		% Change 2024-2025
	Jun-25	Jun-24	
Sessions	9,208	6,238	47.61%

Statistical Summary – July 15, 2025
Nashville Public Library



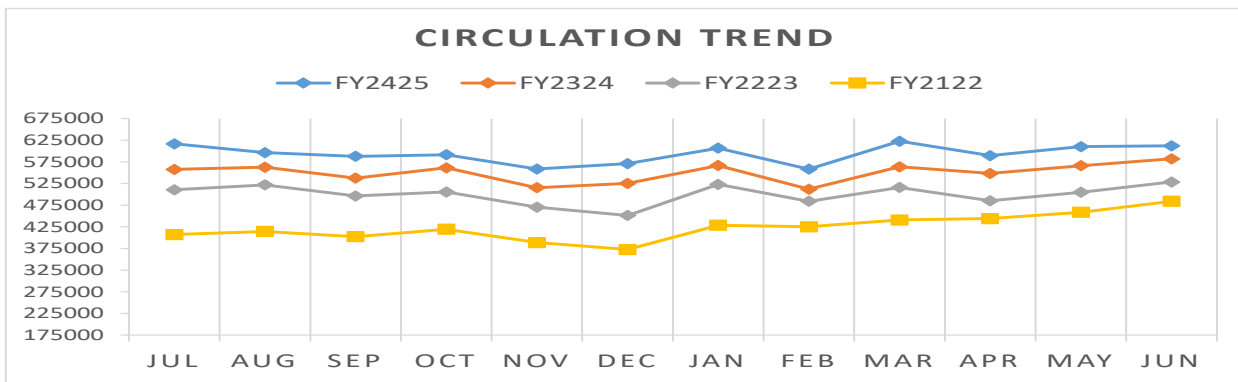
Visits

Visits	Jun-25 Visits	Jun-24 Visits	% Change 2024-2025	Jun-25 Circ / Visit	Jun-24 Circ / Visit	% Change 2024-2025
Bellevue	12,243	14,091	-13.11%	1.55	1.45	7.24%
Bordeaux	6,323	4,187	51.02%	0.52	0.63	-17.91%
Donelson	10,184	6,306	61.50%	0.93	0.84	11.16%
East	9,032	11,115	-18.74%	0.29	0.36	-19.89%
Edgehill	3,484	3,096	12.53%	0.33	0.40	-16.56%
Edmondson Pike	21,479	10,115	112.35%	0.96	1.97	-51.00%
Goodlettsville	N/A	4,641	N/A	N/A	1.89	N/A
Green Hills	18,084	14,995	20.60%	1.39	1.67	-16.66%
Hadley Park	4,432	1,494	196.65%	0.07	0.23	-68.25%
Hermitage	13,490	5,651	138.72%	1.11	1.67	-33.79%
Inglewood	14,047	14,326	-1.95%	0.51	0.44	14.55%
Looby	6,141	2,707	126.86%	0.20	0.24	-19.35%
Madison	14,377	10,832	32.73%	0.47	0.42	13.87%
Main	N/A	30,943	N/A	N/A	5.96	N/A
North	8,609	3,404	152.91%	0.09	0.20	-55.42%
Old Hickory	2,454	2,951	-16.84%	0.95	0.75	27.03%
Pruitt	7,027	6,797	3.38%	0.04	0.05	-19.03%
Richland Park	9,690	7,510	29.03%	0.95	1.12	-15.27%
Southeast	11,625	8,106	43.41%	0.65	0.88	-26.52%
Thompson Lane	14,234	9,593	48.38%	0.19	0.31	-38.59%
Watkins Park	1,605	3,477	-53.84%	0.08	0.04	116.64%
NPL Total	188,560	176,337	6.93%	1.41	1.83	-22.74%

Statistical Summary – July 15, 2025
Nashville Public Library

Circulation Data

eMedia	Jun-25	Jun-24	YTD	% Change 2024-2025
eAudiobooks	148,782	109,280	1,677,734	36.15%
eVideo	12,956	6,767	144,074	91.46%
eBooks	134,331	115,099	1,549,274	16.71%
eMusic	14,695	1,434	158,827	924.76%
eMagazines	37,706	7,685	377,172	390.64%
Total	348,470	240,265	3,907,081	45.04%



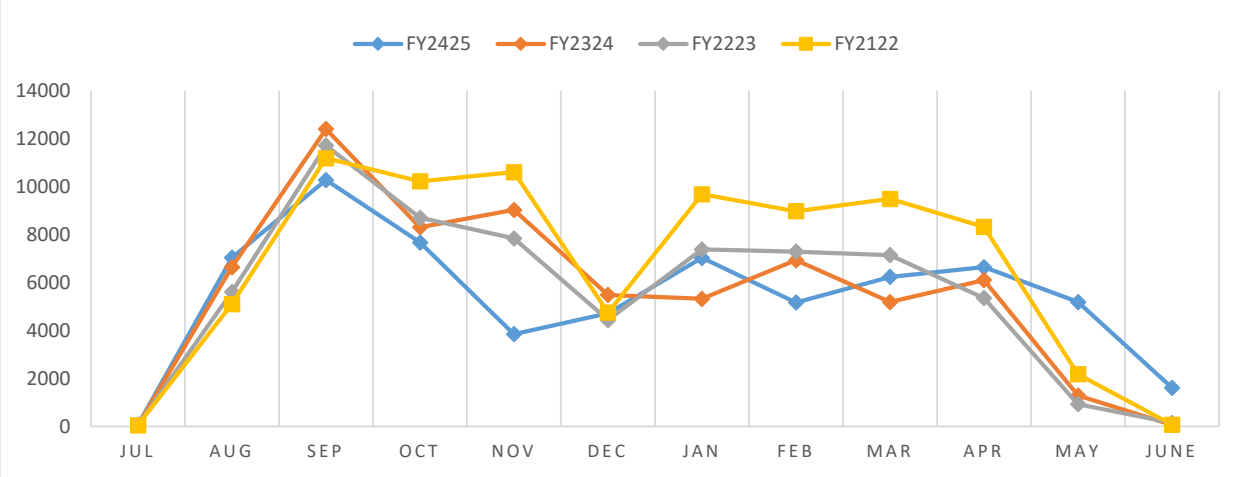
Circulation	Month				Fiscal Year-to-Date		
	Jun-25 Circulation	Jun-25 % of Total	Jun-24 Circulation	% Change 2024-2025	Jun-25 Year-to-Date	Jun-24 Year-to-Date	% Change 2024-2025
Bellevue	30,014	4.90%	32,270	-6.99%	346,398	345,731	0.19%
Bordeaux	6,972	1.14%	5,870	18.77%	75,086	70,841	5.99%
Donelson	18,587	3.04%	9,078	104.75%	204,020	100,490	103.03%
East	5,494	0.90%	6,559	-16.24%	75,197	82,501	-8.85%
Edgehill	2,697	0.44%	3,466	-22.19%	43,314	40,353	7.34%
Edmondson Pike	31,811	5.20%	30,580	4.03%	348,354	356,848	-2.38%
Goodlettsville	3,141	0.51%	13,520	-76.77%	154,396	165,482	-6.70%
Green Hills	37,248	6.09%	39,079	-4.69%	403,821	473,325	-14.68%
Hadley Park	1,761	0.29%	2,002	-12.04%	23,466	24,909	-5.79%
Equal Access	176	0.03%	259	-32.05%	2,303	3,394	-32.15%
Hermitage	25,863	4.23%	17,194	50.42%	293,015	276,411	6.01%
Inglewood	11,677	1.91%	11,001	6.14%	123,040	127,991	-3.87%
Looby	2,965	0.48%	2,615	13.38%	34,931	32,806	6.48%
Madison	13,235	2.16%	9,671	36.85%	139,047	138,560	0.35%
Main	26,748	4.37%	45,171	-40.79%	419,527	509,455	-17.65%
North	2,536	0.41%	2,305	10.02%	31,287	30,535	2.46%
Old Hickory	5,089	0.83%	5,229	-2.68%	60,128	61,316	-1.94%
Pruitt	1,425	0.23%	1,743	-18.24%	12,701	20,344	-37.57%
Richland Park	13,853	2.26%	12,952	6.96%	166,623	164,219	1.46%
Southeast	15,149	2.48%	14,901	1.66%	169,340	176,297	-3.95%
Thompson Lane	6,205	1.01%	6,773	-8.39%	76,025	80,032	-5.01%
Watkins Park	815	0.13%	369	120.87%	13,487	11,652	15.75%
eMedia	348,470	56.95%	250,317	39.21%	3,907,081	3,135,878	24.59%
Talking Library	-	0.00%	1	-100.00%	-	12	-100.00%
NPL Total	611,931		522,925	17.02%	7,122,588	6,429,382	10.78%

Statistical Summary – July 15, 2025
Nashville Public Library

Terminal Activity

Terminal Activity	Month				Fiscal Year-to-Date		
	Jun-25 Circulation	Jun-25 % of Total	Jun-24 Circulation	% Change 2024-2025	Jun-25 Year-to-Date	Jun-24 Year-to-Date	% Change 2024-2025
Bellevue	19,016	7.14%	20,409	-6.83%	191,413	217,192	-11.87%
Bordeaux	3,268	1.23%	2,636	23.98%	31,487	29,798	5.67%
Donelson	9,477	3.56%	5,279	79.52%	95,972	52,908	81.39%
East	2,602	0.98%	3,997	-34.90%	38,293	46,053	-16.85%
Edgehill	1,153	0.43%	1,228	-6.11%	13,074	11,958	9.33%
Edmondson Pike	20,725	7.78%	19,917	4.06%	215,459	227,065	-5.11%
Equal Access	7	0.00%	39	-82.05%	331	687	-51.82%
Goodlettsville	2,116	0.79%	8,789	-75.92%	85,043	101,606	-16.30%
Green Hills	25,125	9.44%	24,998	0.51%	260,105	302,187	-13.93%
Hadley Park	324	0.12%	344	-5.81%	5,213	5,446	-4.28%
Hermitage	14,919	5.60%	9,439	58.06%	163,069	157,286	3.68%
Inglewood	7,147	2.68%	6,363	12.32%	69,377	71,495	-2.96%
Limitless	1,614	0.61%	7,385	-78.14%	68,969	83,750	-17.65%
Looby	1,202	0.45%	657	82.95%	12,116	8,618	40.59%
Madison	6,795	2.55%	4,496	51.13%	61,034	63,032	-3.17%
Main	127,893	48.03%	184,516	-30.69%	1,880,093	2,038,139	-7.75%
North	778	0.29%	690	12.75%	7,892	8,353	-5.52%
Old Hickory	2,325	0.87%	2,201	5.63%	25,266	24,704	2.27%
Pruitt	298	0.11%	356	-16.29%	1,593	3,321	-52.03%
Richland Park	9,161	3.44%	8,380	9.32%	100,621	105,598	-4.71%
Southeast	7,522	2.82%	7,138	5.38%	72,944	79,074	-7.75%
Talking Library	-	0.00%	-	N/A	35	1	3400.00%
Thompson Lane	2,676	1.00%	2,937	-8.89%	31,256	32,858	-4.88%
Watkins Park	132	0.05%	132	0.00%	2,307	1,835	25.72%
NPL Total	266,275		322,326	-17.39%	3,432,962	3,672,964	-6.53%

LIMITLESS LIBRARIES MATERIALS CIRCULATED



Statistical Summary – July 15, 2025
Nashville Public Library

June Programming Data

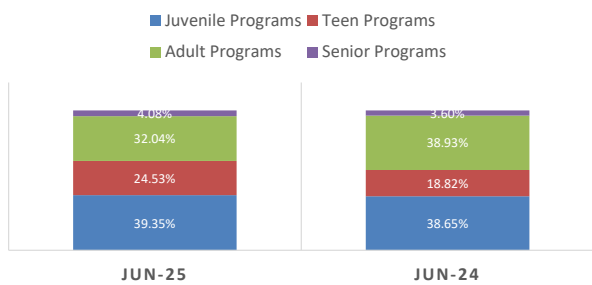
Programming	2025		% Change 2024-2025
	Jun-25	Jun-24	
Juvenile Programs	560	569	-1.58%
Teen Programs	349	277	25.99%
Adult Programs	456	573	-20.42%
Senior Programs	58	53	9.43%
Total Programs	1,423	1,472	-3.33%

Programming	2025		Change
	Jun-25	Jun-24	
Juvenile Programs	20,902	22,990	-9.08%
Teen Programs	5,131	7,192	-28.66%
Adult Programs	13,184	10,659	23.69%
Senior Programs	1,271	864	47.11%
Total Attendance	40,488	41,705	-2.92%

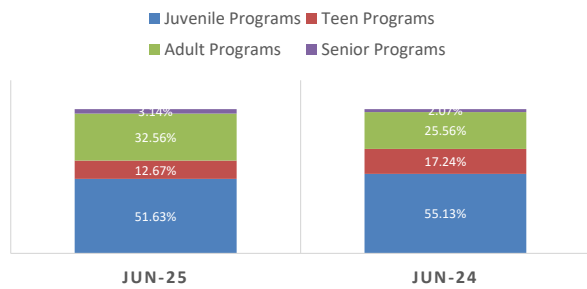
Programming	2025		% Change 2024-2025
	Jun-25	Jun-24	
In Person	1,054	1,154	-8.67%
Outreach	309	248	24.60%
Virtual	60	70	-14.29%
Total Programs	1,423	1,472	-3.33%

Programming	2025		% Change 2024-2025
	Jun-25	Jun-24	
In Person	25,448	30,116	-15.50%
Outreach	14,749	10,929	34.95%
Virtual	291	660	-55.91%
Total Attendance	40,488	41,705	-2.92%

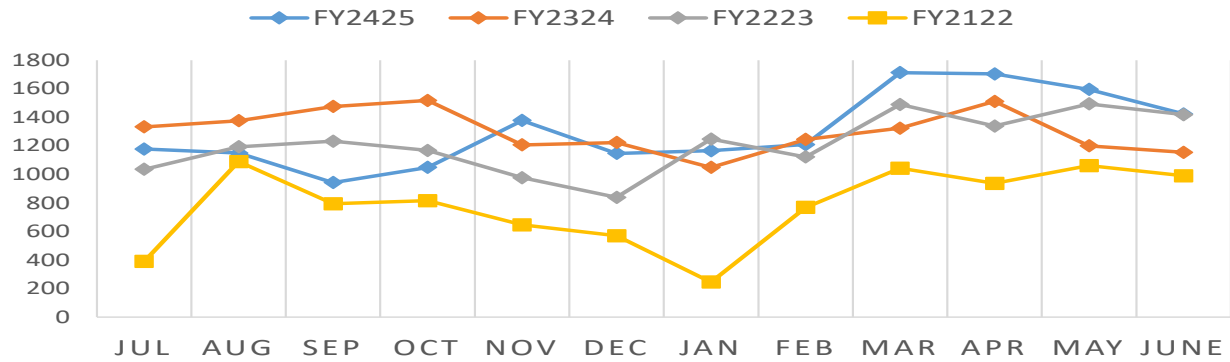
PROGRAMS BY AGE GROUP



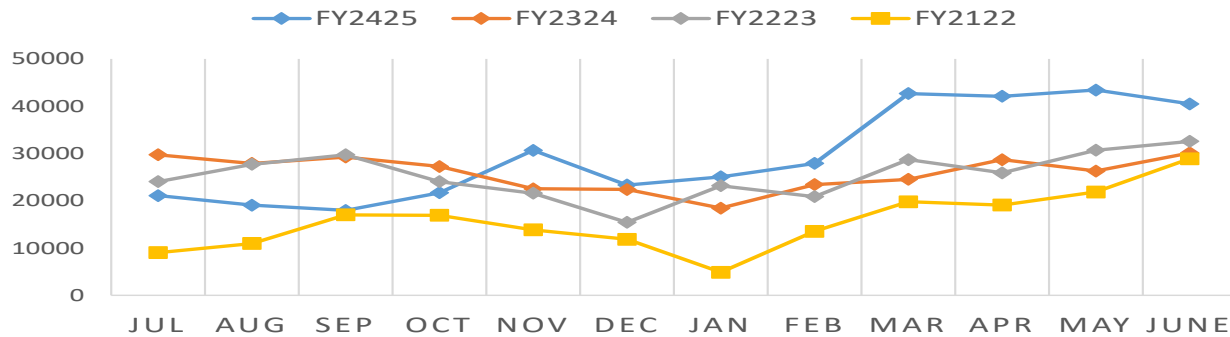
PROGRAM ATTENDANCE BY AGE GROUP



PROGRAM TREND



PROGRAM ATTENDANCE TREND



Statistical Summary – July 15, 2025
Nashville Public Library

MONTH - June 2025

Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.		
ARCHIVES	0	0	1	8	0	0	1	8	0	0	0	0	1	8	0	0
BELLEVUE	73	1,762	4	84	0	0	77	1,846	33	1,341	18	140	20	246	6	119
BORDEAUX	64	728	4	123	0	0	68	851	15	287	43	474	6	53	4	37
BBTL (Bringing Bks to	2	53	19	710	51	87	72	850	18	653	0	0	54	197	0	0
BBTL (Adult Literacy)	0	0	5	84	1	3	6	87	0	0	0	0	6	87	0	0
DONELSON	61	1,668	7	181	0	0	68	1,849	31	1,268	13	150	23	420	1	11
EAST	17	299	6	495	0	0	23	794	17	725	5	63	1	6	0	0
EDGEHILL	41	423	4	326	0	0	45	749	36	583	5	45	4	121	0	0
EDMONDSON PIKE	78	2,667	5	612	0	0	83	3,279	38	1,699	9	78	36	1,502	0	0
GOODLETTSVILLE	18	289	3	39	2	26	23	354	8	254	0	0	13	83	2	17
GREEN HILLS	72	909	2	55	0	0	74	964	31	602	13	34	19	274	11	54
HADLEY PARK	19	168	13	283	0	0	32	451	24	421	0	0	8	30	0	0
HERMITAGE	96	2,080	1	10	0	0	97	2,090	26	1,307	11	143	60	640	0	0
INGLEWOOD	27	582	0	0	2	4	29	586	16	505	0	0	13	81	0	0
LOOBY	31	477	3	133	0	0	34	610	21	516	5	25	3	14	5	55
MADISON	87	1,324	1	25	0	0	88	1,349	27	862	37	155	24	332	0	0
MAIN - Adult Svcs	61	363	2	9	1	6	64	378	0	0	0	0	64	378	0	0
MAIN - Children Svcs	5	199	8	445	0	0	13	644	13	644	0	0	0	0	0	0
MAIN - Digital Inclusion	0	0	13	70	0	0	13	70	0	0	0	0	0	0	13	70
MAIN - LSDHH/Equal	2	16	35	2,475	1	5	38	2,496	13	811	6	300	11	610	8	775
MAIN - Puppet Truck	5	304	26	2,507	0	0	31	2,811	24	2,229	5	398	2	184	0	0
MAIN - Special Coll.	1	37	1	35	0	0	2	72	0	0	0	0	2	72	0	0
MAIN - Studio NPL	33	166	77	594	0	0	110	760	0	0	110	760	0	0	0	0
MAIN - Teen Svcs	15	350	3	1629	0	0	18	1979	0	0	18	1979	0	0	0	0
MAIN - Wishing Chair	9	624	13	2588	0	0	22	3212	10	1638	0	0	12	1574	0	0
NORTH	37	212	23	486	0	0	60	698	48	534	6	11	6	153	0	0
OLD HICKORY	30	577	6	137	0	0	36	714	19	610	11	66	4	25	2	13
PRUITT	29	6009	7	173	2	160	38	6342	13	829	4	53	17	5366	4	94
RICHLAND PARK	32	1225	2	26	0	0	34	1251	23	1173	0	0	9	52	2	26
SOUTHEAST	67	1369	3	136	0	0	70	1505	30	869	20	132	20	504	0	0
THOMPSON LANE	31	299	7	219	0	0	38	518	13	284	7	62	18	172	0	0
WATKINS PARK	11	269	5	52	0	0	16	321	13	258	3	63	0	0	0	0
TOTALS	1,054	25,448	309	14,749	60	291	1,423	40,488	560	20,902	349	5,131	456	13,184	58	1,271

Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.		
ARCHIVES	0	0	1	8	0	0	1	8	0	0	0	0	1	8	0	0
MAIN - Adult Svcs	61	363	2	9	1	6	64	378	0	0	0	0	64	378	0	0
MAIN - Children Svcs	5	199	8	445	0	0	13	644	13	644	0	0	0	0	0	0
MAIN - LSDHH/Equal	2	16	35	2,475	1	5	38	2,496	13	811	6	300	11	610	8	775
MAIN - Special Coll.	1	37	1	35	0	0	2	72	0	0	0	0	2	72	0	0
MAIN - Studio NPL	33	166	77	594	0	0	110	760	0	0	110	760	0	0	0	0
MAIN - Teen Svcs	15	350	3	1629	0	0	18	1979	0	0	18	1979	0	0	0	0
MAIN - Wishing Chair	9	624	13	2588	0	0	22	3212	10	1638	0	0	12	1574	0	0
TOTALS	126	1,755	140	7,783	2	11	268	9,549	36	3,093	134	3,039	90	2,642	8	775

*MN includes Studio and Wishing Chair, which hosts outreach events at other locations.

Financial – July 15, 2025
 Nashville Public Library

June 2025 Spending (7/2/25)	Appropriations	Spent in June 2025	Current Open Orders	Invoices Paid, FY25 to date	Invoices & Open Orders, FY25 to date	Current Free Balance	% Committed
Metro-4% Funds	\$ 6,997,555.67	\$ 299,699.19	\$ 121,490.51	\$ 3,770,317.31	\$ 3,891,807.82	\$ 3,105,747.85	55.62%
Foundation	\$ 710,234.25	\$ -	\$ 82.74	\$ 503.69	\$ 586.43	\$ 709,647.82	0.08%
Subscriptions	\$ 197,800.00	\$ -	\$ -	\$ 197,800.00	\$ 197,800.00	\$ -	100.00%
Grants	\$ 430,500.00	\$ -	\$ -	\$ 430,500.00	\$ 430,500.00	\$ -	100.00%
Particip Budget-Central Asia**	\$ 15,000.00	\$ -	\$ -	\$ 15,121.47	\$ 15,121.47	\$ (121.47)	100.81%
Particip Budget-Musical Inst. **	\$ 144,900.00	\$ -	\$ -	\$ 99,461.38	\$ 99,461.38	\$ 45,438.62	68.64%
	\$ 8,495,989.92	\$ 299,699.19	\$ 121,573.25	\$ 4,513,703.85	\$ 4,635,277.10	\$ 3,860,712.82	54.56%

Personnel Summary/HR – July 15, 2025

<u>June 2025 New Hires</u>				
<u>Name</u>	<u>Classification</u>	<u>Hire Date</u>	<u>Location</u>	
Summer Lebrell	Librarian 2	6/23/2025	Bordeaux	
Jared Lee	Circulation Assistant	6/23/2025	Edmondson Pk	
Jessica Porter	Library Associate	6/23/2025	North	
<u>June 2025 Promotions</u>				
<u>Name</u>	<u>Classification</u>	<u>Hire Date</u>	<u>Location</u>	
Emily Kriebel	Admin Specialist	6/9/2025	Dir Office	
<u>June 2025 Resignations</u>				
<u>Name</u>	<u>Classification</u>	<u>Resignation Date</u>	<u>Location</u>	
Marva Bryant	Librarian 2	6/1/2025	Bordeaux (retiring)	
Katie Buchholtz	Librarian 2	6/4/2025	Bellevue	
Matthew Hendrick	Librarian 2	6/6/2025	Southeast	
Samantha Burns	Info Sys Media Tech	6/8/2025	NECAT	

Personnel Summary/Vacancy – July 15, 2025

Nashville Public Library

NPL Vacancies as of 06/30/2025								
	Division / Branch	Title	Grade	Name	FPS	FTE	Date Vacant	Notes
1	BORDX	CIRCULATION ASST	ST05	VACANT (PITTS, J)	F	1.00	11/12/24	
2	ED PIKE	CIRCULATION ASST	ST05	VACANT (IBRAHIM, S)	P	0.49	4/29/24	
3	ED PIKE	CIRCULATION ASST	ST05	VACANT (ISLAM, M)	F	1.00	4/28/25	
4	EDGH	CIRCULATION ASST	ST05	VACANT (MILLER, K)	F	1.00	9/16/23	
5	THOMP	CIRCULATION ASST	ST05	VACANT (E MARTIN)	F	1.00	8/1/24	
6	OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (KLIMA, S)	F	1.00	5/2/25	Interviewing
7	TALKING	INFO SYSTEMS MEDIA TECH 1	OR02	VACANT - NEW	P	0.49	7/1/22	
8	ARCHIVES	LIBRARIAN 1	OR03	VACANT (SIRKO, K)	F	1.00	3/31/25	
9	BELLEVUE	LIBRARIAN 2	OR04	VACANT (BUCHHOLTZ, K)	F	1.00	6/4/25	
10	BORDX	LIBRARIAN 2	OR04	VACANT (BRYANT, M)	F	1.00	6/1/25	
11	SE	LIBRARIAN 2	OR04	VACANT (HENDRICK, M)	F	1.00	6/6/25	
12	CHILD	LIBRARY ASSOC	OR01	VACANT (GEIGER, D)	F	1.00	5/12/25	
13	ED PIKE	LIBRARY ASSOC	OR01	VACANT (BOURQUE, L)	F	1.00	7/5/24	
14	HERM	LIBRARY ASSOC	OR01	VACANT (REYNOLDS, S)	F	1.00	7/5/24	
15	NORTH	LIBRARY ASSOC	OR01	VACANT (THARPE, E)	F	1.00	4/28/25	
16	SE	LIBRARY ASSOC	OR01	VACANT (MOUSSA, A)	F	1.00	12/2/24	
17	BORDX	LIBRARY ASSOC	OR01	VACANT (BRYSON-DE LOS SANTOS, S)	F	1.00	5/26/25	
18	SPEC COLL	LIBRARY ASSOC	OR01	VACANT (WURST, E)	F	1.00	8/5/24	
19	EDGH	LIBRARY MGR 1	OR05	VACANT (WALKER, A)	F	1.00	11/11/24	
20	CHILD	LIBRARY PAGE	LP01	VACANT (WELSH, I)	P	0.49	8/8/24	
21	DONELS	LIBRARY PAGE	LP01	VACANT (AUSTIN, J)	P	0.49	11/25/24	
22	DONELS	LIBRARY PAGE	LP01	VACANT (BAILEY, C)	P	0.49	8/1/24	
23	GOOD	LIBRARY PAGE	LP01	VACANT (OLEAS, F)	P	0.49	8/12/23	
24	REF	LIBRARY PAGE	LP01	VACANT (LUCAS,)	P	0.49	3/20/25	
25	MN ADMIN	LIBRARY SVCS ASSIST DIRECTOR	OR11	VACANT (LUKE, T)	F	1.00	7/22/22	
26	TECH SVCS	LIBRARY SVCS ASSIST DIRECTOR	OR11	VACANT (BOULIE, P)	F	1.00	8/7/24	
27	TECH SVCS	OFFICE SUPPORT REP SR	ST06	VACANT (SAIN, V)	F	1.00	4/17/25	
28	BRNCH ADMIN	OFFICE SUPPORT SPEC 2	ST08	VACANT (KRIEBLE, E)	F	1.00	6/9/25	
29	HR IMP	PROGRAM MGR 2	OR05	VACANT (GREATHOUSE, T)	F	1.00	12/27/24	
30	HR IMP	PROGRAM MGR 2	OR06	VACANT (MOYNIHAN, C)	F	1.00	9/2/24	
31	NAZA	PROGRAM MGR 2	OR05	VACANT (PENDRAGON, R)	F	1.00	1/31/25	
32	SECURITY	SECURITY GUARD	ST06	VACANT (HOLT, D)	F	1.00	8/5/25	Posted
33	SECURITY	SECURITY GUARD	ST06	VACANT (MOLOKWU, C)	F	1.00	8/9/24	Posted
34	SECURITY	SECURITY GUARD	ST06	VACANT (RAGLAND, P)	F	1.00	1/27/25	Posted
35	ED & LIT - LL	LIBRARY ASSOC	OR01	VACANT NEW - (Limitless Libraries)	P	0.49	7/1/24	Grant funded

Brief Area Updates – July 15, 2025

Nashville Public Library

ADMINISTRATIVE SERVICES

Safety & Security: June 2025

Total number of incident reports for the month of **June (46)** and related categories per incident report down from 73 incident reports in May:

Below is the number of incident Reports per Branch and then breakdown of each Branch:

NOTE: Each report could have one or more conduct violations, a safety or security concern, and an injury or accident associated with the report which could or could not result in a suspension.

Number of Incident Reports per Branch			
Bellevue Branch	2	Main Library	14
Bordeaux Branch	3	North Branch	3
Edgehill Branch	1	Pruitt Branch	2
Edmondson Pike Branch	4	Richland Park Branch	1
Hadley Park Branch	2	Southeast Branch	1
Madison Branch	11	Thompson Lane Branch	2
Total			46

Bellevue Branch	2	Main Library	14
Conduct or Rule Violation	2	Conduct or Rule Violation	20
Injury or Accident	1	Injury or Accident	8
Safety or Security Incident	2	Suspensions	11
Suspensions	2	North Branch	3
Bordeaux Branch	3	Conduct or Rule Violation	8
Conduct or Rule Violation	6	Suspensions	3

Suspensions	3	Pruitt Branch	2
Edgehill Branch	1	Conduct or Rule Violation	3
Conduct or Rule Violation	2	Suspensions	1
Suspensions	1	Richland Park Branch	1
Edmondson Pike Branch	4	Conduct or Rule Violation	1
Conduct or Rule Violation	3	Suspensions	1
Injury or Accident	5	Southeast Branch	1
Suspensions	1	Conduct or Rule Violation	1
Hadley Park Branch	2	Suspensions	1
Conduct or Rule Violation	3	Thompson Lane Branch	1
Safety or Security Incident	1	Conduct or Rule Violation	2
Suspensions	2	Injury or Accident	1
Madison Branch	11	Suspensions	1
Conduct or Rule Violation	17		
Injury or Accident	2		
Suspensions	9		

Number of Injury or Accident and Safety or Security Incidents			
911 for assistance	7	Non-Emergency	1
Ambulance	4	Police called	1
Illness / Accident	1	Police Report Filed	1
Medical	2		
Non-Emergency	3		

Number of Conduct or Rule Violations					
#1		#9		#17	16
#2		#10	1	#18	1
#3	1	#11		#19	10
#4	4	#12	3	#20	6
#5	2	#13		#21	2
#6		#14	3	#22	
#7		#15	7	#23	1
#8	10	#16	1		

Suspensions	36
Reminder of the Day	1
30 days	10
60 days	4
180 days	3
365 days	18

Delivery: June 2025

Main:

- We received 124 incoming UPS packages and sent 5 packages UPS GROUND.
- There were 37 overnight packages received from FedEx, DHL, etc.
- We received 65 inserts of mail from the United States Post Office, and we sent 61 inserts of mail to Metro Mail for postage.
- There were 14 special deliveries from [Ricoh](#), [Supply Room](#), [Firefly](#), [Amazon](#), etc.

Branches:

- We moved: 2,694 hold bins (86,208 items)
2,419 non-hold bins (77,408 items)
740 Circulation/Main bins (23,680 items).

Total of 5,853 bins moved.

Total item count of 81,942.

An average of 418 bins and **5,853** items moved per day.

0 skids were sent to Pratt Industries for book recycling.

0 skids were sent to BWB.

Daily Complete Percentage:

Holds 21 of 21 days for 100% in Jun.

Facilities Maintenance: June 2025

Tamis work order report shows 406 work requests, 375 completed, 31 still active with an 93% completion rate for the month of June.

June 1st - June 30th 2025					
Craft	Month	Total # Work Orders	# Completed	# Active	Completion %
None Entered	June 2025	5	0	5	0%
Administration	June 2025	3	1	2	34%
Branch Custodial Services	June 2025	43	43	0	100%
Canceled	June 2025	2	2	0	100%
Contractor	June 2025	1	0	1	0%
Grounds	June 2025	10	3	7	30%
Maintenance	June 2025	342	326	16	96%
		Quantity 406	Completed 375	Active 31	Completion % 93%

June Maintenance monthly report 2025:

324 work orders got completed with 5 employees.

- Mike Binkley 78 work orders
- Mathew Chandler 61 work orders
- Joe Klima 55 work orders
- Nathan Chandler 74 work orders
- Michael Richardson 51 work orders

Grounds Projects: **June 2025**

1. Removed storm damaged trees from various branches.
2. Washed windows at Edgehill, Hermitage, Green Hills, and Bordeaux
3. Deep cleaned tile at Old Hickory, Madison, Thompson Lane, Green Hills, East, Goodlettsville, and Edgehill
4. Repaired irrigation at Bordeaux and Madison
5. Watered various beds
6. Trim bushes at various branches

Interior Design / Special Projects: June 2025

Jennifer Fournier – Interior Designer / Special Projects Coordinator

Goodlettsville -

Flooring is complete

New study room almost complete

On track to open in mid-July

Old Donelson -

Prepared space for Main Delivery to have more space to work

Delivered rental carts

Watkins Park -

Added a small office/private space for staff

Removed part of the computer counter in the Teen area

Moved shelving

Painted and repaired walls where needed

Wall guard installed where needed

Transaction counter on circulation desk installed

East -

Repaired and painted walls from moisture damage

Changed lights in public restrooms and lower corridor

BRANCH SERVICES

Systemwide Updates

- **Safety and Facility Improvements:** Safety Officer Brandon Castro is currently conducting safety walkthroughs at all library branches. These evaluations are ensuring compliance with OSHA standards. Concurrently, branches are undertaking cleaning and organizing projects to promote safer and more efficient workspaces.
- **Summer Reading:** Branches across the system are buzzing with **Summer Reading Challenge** programming, including: Puppet Truck performances, magic shows, singers, science experiments, Frist Art Trunk activities, coding programs, escape rooms, Nashville Zoo visits, and foam parties.
- **Internship Support:** Several branch welcomed **Power Youth Interns**, who have provided valuable assistance with programming, shelving, and special projects, contributing to an engaging and supportive library environment.
- **Main Library Closure Response:** In response to the **Main Library closure** in June due to the garage fire, many branches have experienced an increase in visits from regular Main patrons. Numerous Main staff have temporarily relocated to support the branches. The Looby Branch quickly pivoted to receive and manage Main's hold requests within two business days. The Southeast Branch is serving as the temporary home to the collection development team, and Madison Branch is hosting the Finance team.
- Staff from Inglewood, Edmondson Pike, and Goodlettsville branches represented NPL at **Nashville Comic-Con** on June 7. They engaged with 300 attendees and distributed books, bookmarks, pins, and stickers created in-house.
- Teen staff from several branches participated in **Nashville Pride** events, issuing library cards and promoting services.

Branch Highlights

Bellevue

- **Teen Services** received recognition on *Queering the Map*, highlighting the library's inclusive atmosphere.
- A patron praised the **Juneteenth display** for supporting intellectual freedom and resisting censorship.

Bordeaux

- Celebrated the **25th anniversary** of the current building with a successful “5 in 25: Birthday Bash” on June 12, attended by 120 community members, local officials, and library ambassadors.
- Staff conducted impactful outreach at **Black on Buchanan** event, connecting with over 150 attendees and sharing resources from North Nashville branches.



Green Hills

- Renovation planning is in progress, with staff collaborating with Barge Design to finalize space improvement plans.

Looby

- Hosted a **FEMA Mobile Response Unit** in late June, converting the Computer Classroom for their use as part of a coordinated emergency response.

Madison

- Lisa Bubert’s **Little Librarians Training Camp** is a hit, with 8–10 young students learning core library skills. Next month’s session will culminate in a celebratory event.

Old Hickory

- Teen programs such as the **Dungeons & Dragons Teen Series** and **Anime Club** are gaining momentum, with increased participation and engagement.

Richland Park

- Collaborated with the **Nashville Fire Department** for a popular community storytime.

Thompson Lane

- Greg Hall attended the **Mayor’s Homelessness Symposium** on June 4 as part of his special project to address homelessness from the branch perspective. He connected

with local advocates and was inspired by a patron who uses the library to create resources for *The Contributor*.

Southeast

- Received a **Certificate of Appreciation** from United Way for hosting the **VITA tax program**, recognizing the branch's vital support in returning millions of dollars to the community.



Save the Dates

- **Library Night at the Nashville Sounds:** Scheduled for Sunday, July 27.
- **Madison 5 in '25 Birthday Bash** Coming up on August 4, honoring the branch's service to the community.
- **Hermitage 5 in '25 Birthday Bash:** Scheduled for the last week of August, including storytime with District Councilmember Jordan Huffman, Puppet Truck, birthday cake reception, and Family Bingo Night.

COLLECTIONS & TECHNOLOGY

Materials Management

- While Main is closed, Noel arranged to receive and process new material deliveries at the Southeast Branch. Bethany ensured supplies were relocated and Thomas from IT set up computer workstations for the barcoding staff. Noel and Bethany also assisted with sorting/receiving some of the 70+ boxes and 2000 items that arrived toward the end of June.
- Noel provided NEO training for Materials Management, Shared Systems and IT depts.
- Beth completed the Overdrive rebuy and holds carts, while Noel was on vacation, and recalled GO Lucky Day collection for their July reopening, she also posted the following collection spotlights: *Pride Month: New Fiction; Celebrate Juneteenth*.
- Joanna saved \$1,589.33 in savings on August pre-publication titles by comparing vendor prices. She also served on the High School Battle of the Books Committee and helped select titles for the 2026 competition.
- Joanna posted the following Collection spotlights: *Armchair Travel, Queer Graphic Novels, Juneteenth: Books for Children, Meet a Mermaid, and National Ocean Month*.
- Melissa and Gregg arranged for vendors to temporarily halt deliveries after the closure of Main.
- Melissa Placed emergency orders for LSDHH to use the last of their FY25 grant funds.
- Amanda set up ILL at Old DO after fire – including two trips of moving all supplies and necessary items to make ILL function. She has also helped sort out MN materials bins to make sure that important materials (ILL/MN Holds etc.) are not sitting in bins until Main reopens.
- Amanda hosted Brittney from Hendersonville Public Library to job shadow ILL, and posted the following blogposts: *Celebrity Bios; A Tale of Two Thrillers*.
- Ben posted two collection Spotlights: *Pride Month: New Nonfiction; New True Crime*, and one blog post: *One for Your Watchlist: Bunny Lake Is Missing*.
- Collection Development Librarians responded to a total of **600 material requests** in PIKA and LibAnswers from staff and library customers.

Meetings/Webinars Attended:

- Internal: GH Renovation meeting and shelving meeting, Redefining Library Service Areas.
- External: CollectionHQ meeting, Graphic Jam: Graphic Novels Book Buzz Part 1; Random House Children's Books Fall 2025 Preview; Listen Up: Must-Add Audiobooks, 'Ask an ILLer': Support for New Interlibrary Loan Staff – OCLC; Dealing with Difficult Situations - WebJunction

Materials Management Statistical Report June, 2025

June New Circulation		
User category	# of Unique Users	Items checked out

Digital	55,218	348,470
Physical	20,940	136,457*
Totals =	76,158	484,927
June New Acquisitions		
Format	Copies added	
Digital	5,668	
Physical	2,705**	
Totals =	8,373	

*Physical checkout statistics do not include renewals as this report is used by Material Services to determine the demand for content, not how long customers want to borrow the content.

**For context - nothing was processed/barcoded 6/10 through 6/26 due to the garage fire.

Fund Source:	FY25 Funds	Free Balance	Total Amt Spent	Total % Spent	Amt Spent in June
Metro-4% Funds*	\$6,997,555.67	\$3,105,747.85	\$3,770,317.31	53.88%	\$299,699.19
Foundation	\$710,234.25	\$709,647.82	\$503.69	0.07%	\$0
Subscriptions	\$197,800.00	\$0	\$197,800.00	100%	\$0
State & Federal Grants	\$430,500.00	\$0	\$430,500.00	100%	\$0
Part. Budget Central Asia	\$15,000.00	-\$121.47	\$15,121.47	100.81%	\$0
Part. Budget Musical Instrum.*	\$144,900.00	\$45,438.62	\$99,461.38	\$68.64%	\$0
Totals	\$8,495,989.92	\$3,860,712.82	\$4,513,703.85	53.13%	\$299,699.19

*Funds for lessons and programming tracked elsewhere.

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Shared Systems

- Since the fire early in the morning on 6/10 the team has been working remotely. The team has been involved with handling damaged items, planning the closure including canceling events, relocating staff and items and ensuring access, and adjusting workflows. This has taken a lot of time in June.
- Lane with Noel R. and Kyle B. met with Terri to discuss proposed changes to NPL's account offerings for non-Davidson County residents as well as updates to the NPL service area. Meeting went well. Terri will discuss proposal with the rest of the admin team (Barber and Schmid already on board). If everyone agrees, we hope to roll out the changes by September.
- Lane updated staff about the discontinuation of SMS email to text messaging on the AT&T network. This means about 5000 patrons will no longer be able to receive text notifications about hold availability and coming due items. Lane is working with Ben Weddle and others to write requirements for an RFQ to get a vendor that might handle text and phone notifications. We will leave email notifications in the ILS.
- Lane trained Carla and Georgia on using the credit card scanner, although this seems pointless now that the conference center will be closed all year.

- The team met with our MNPS and some of the Limitless team for our quarterly touchbase meeting. We discussed summer school, going out to RFP for a new ILS next year, catalog configurations and other topics.
- Jones updated Aspen to 25.06.00 and has been working to diagnose AJAX/timeout/slowness in catalog.
- Cook completed extensive updates on RP's Bedework entries.
- Cook and Ellis gave Matt Jones feedback on INK configuration.
- Jones helped Melissa out with a complex acquisitions SQL query.
- Ellis worked on getting last minute work done on the LSDHH site in order to spend state grant funds by fiscal year end.
- Wingate survived Promising Scholars once again. The month went well, with most items being returned and reporting very smooth.
- Last Dell Chromebook checkout happened. All Chromebooks reassigned to CT, Connect with NPL program ended.
- Jones has been attempting to find a new venue for AspenCon since the fire in the Main parking garage the morning of June 10th. He hopefully has secured room in the basement of Music City Center. If Main is reopened in October we may hold some workshops in the Special Collections room.
- Jones reconfigured the Limitless Bookmobile scope to include all titles.
- Team worked on various branch closures and reopenings: EA, WP, GO, MN.
- Round two demos were held for the one respondent to our Patron Contact and Reservations platform RFP (Springshare), who were given full points. We hope to have a contract with them soon and are looking forward to some new functionality, including a robust survey/form/tutorial module.
- Team attended the stats webinar hosted by McFarland and Krieble.
- Some staff attended the Nashville Connector Commuter Benefits Lunch and Learn.
- EPPRs were completed and sent to HR on June 30th.
- As always, the team has been working to promote daily library operations by:
 - Working with front line staff to ensure access to systems.
 - Running a help desk for MNPS librarians
 - Providing NPL staff with reports and statistics.
 - Regular retrieval, edits and sideloads of new digital marc records into catalog to provide access to new acquisitions and remove metered-access items whose licenses have expired.
 - Keeping the events calendar up to date with the latest online happenings.
 - Improving system(s) usability with development, testing and planning features.
 - Patron and item data cleanup and quality assurance.

IT Infrastructure Technology

➤ **RJ Young Printer Replacements – Replace all Staff & Public Printers**

- Work with RJ Young on deployment scheduling
- Replacements – Complete
- New/Additional Orders – In Process

➤ **Southeast Art Wall**

- Receive funding from council - Complete
- Evaluate existing equipment - Complete
- Quotes from vendors to repair/replace - Ongoing
- Implement changes – TBD

➤ **Windows 11 Migration**

- All Metro Push - Complete
- Cleanup Phase - In Process

➤ **Library Closure Moves**

- Delivery To Old Donelson - Complete
- ILL to Old Donelson - Complete
- Supplies Ordering to Old Donelson – Complete
- Cataloging to Southeast – Complete
- WFH Laptops – Complete and In Process

➤ **INK**

Completed

- Decommissioned legacy INK email alerts system
- Cleaned and updated the Office Supply Orders (OSO) database
- Finalized draft of NPL Media Processes documentation
- Responded to and resolved INK-related staff support requests
- Closed out INK Questions task queue from May

Current

- Assisting staff with configuring computer sleep settings for remote work support
- Continuing support and oversight of INK content development and user access
- Providing assistance and follow-up for INK access and integration requests
- Continuing final stages of data and site migration to Modern INK
- Assisting Brandon Castro with creating INK links to the Metro Safety site

Production Services

➤ Live events

Production Services provided AV support for 25 production requests around the Nashville Public Library system.

- 4 Main Branch events with AV support
- 14 NECAT & Branch events (Country Music Hall of Fame CART support 6x, NPLF "Begin Bright" donors event, Looby Southern Word, NEO at GO 2x)
- 6 Maintenance visits (LO tv, SE meeting room, Main Conference Center 4x)
- 2 Broadcast sessions (Pruitt NPL Board Meeting, NECAT Juneteenth Support)
- 3 Podcast Studio sessions (1 session at NECAT)

➤ Podcast Log

- 5 New episodes recorded.
- 5 New episodes completed edits.
- Published 8 episodes. (*Business as Usual* x2, *Family Folk Tales* x4, *The Spark*, *All Things Eerie*)
- YouTube/iTunes Stream data (June 1st-30th) - **Total combined streams = 1,995**

Podcast	Stream
Family Folktales	1595
All Things Eerie	24
Just Listen	63
Your Mind Matters	0
Truth B Told	38
Back in the Day	208
Legends of Film	0
The Spark	40
Business as Usual	27

➤ NPLU Filming

- 1 video completed
- Published 2 videos Internally
- 1 Livestreams in June
- 6 Filming Sessions
- Channel Wide Stats

Channel Wide Views	6.K3
Hours of Watch Time	1.3k
New Subscribers	24

➤ Captioning Data

- Number of videos completed: 6 (includes podcast episodes)
- Total time captioned: 06:02:23 (6 hours, 02 minutes, 23 seconds)

➤ **Talking Library (Travis)**

- "Book Hour" - 57 hours/episodes edited, 15 "non-Book Hour" episodes edited (total of 72)
- 4 books completed, 2 books in progress
- 4 instances of helping trouble-shoot technical issues with booth volunteers
- Filled-in for Ben one day when he was out (June 20th)
- Several meetings with Ben reviewing IceCast, StreamGuys, TalkLib Read Me update, June 20th coverage review
- 1 meeting with Ben, Indie, Cynthia and Ryan about NTL during Main closure
- Several meetings with Ben and Indie about Program Guide, including helping prepare July Program Guide
- Helped print June Program Guide with Indie
- Finished new NTL logo
- Created NTL graphic for NECAT
- Updated 46 NTL Podcast Icon graphics

➤ **Upcoming Production Projects and Highlights**

- 4 Production Services Staff supported Necat during Juneteenth live broadcast.
- Coordinating with Cameron to support NECAT events through July during Main Shutdown.
- Coordinating with Bingham Services and J.S. Held on status and inventory of damaged AV gear from June 10th garage fire.

NECAT

Membership

New Members	11
People in Production 1	12
People in Production 2	0
People in Specialty Class	7
Equipment Checkouts	6

Studio Usage

	Blocks Booked	Time in Hours
Producer Led Productions	22	88
Podcast Studio Productions	7	28

NECAT Productions/Staff working Days	12	48
Meetings/Tours	2	4
Trainings	4	16
Editing Bay Usage	2	6
Holiday Closures	2	8
Cancelations	2	8

Kiosk Check-Ins

Reason	Number of People
Production	234
Class	19
Meeting	13
Tour	2
Event	0
Editing	3
Other	11
Total	282

Network Content

NPL Programming Run Time	13065.37 Minutes
MTSU Programming Run Time	6694.00 Minutes
New First Run Programs	0
New First Run Episodes	24

New NPL Carousel Bulletins	5
New Carousel Bulletins	2

June Quick View

6/1 TSA Workshop with Marti King Young (25 attended)
6/7 Production 1 Class (12 attended)
6/8 Sam Burns Last Day
6/19 Juneteenth Live at Fort Negley (16 volunteers)
6/21 Editing Class (7 attended)
6/25 Forge Ahead (16 attended)
6/28 Dr. Gangrene LIVE (55 attended)

July Upcoming

7/4 CLOSED Independence Day
7/10 NECAT Member Meeting
7/12 Production 1 Class
7/13 Green Screen & Lighting Class
7/16 NECAT Now Taping
7/17 Its All Connected Screening at Donelson Branch
7/18 Its All Connected Screening Imaginarium Film Festival Louisville Kentucky
7/19 Its All Connected North Branch Screening
7/24-25 Production 2 Class
7/30 Tennessee Screenwriters Association Taping
7/31 Metro Arts Forge Ahead Taping

EDUCATION & LITERACY

Adult Literacy at NPL – Jamil Sameen

Adult Literacy at NPL has been selected as one of eleven public library systems nationwide to receive a grant from the Carnegie Corporation of New York as part of their Libraries as Pillars of Education and Democracy initiative! This generous funding will help to address the issue of the ESL waitlist in Davidson County and the surrounding area by providing classes in NPL locations.

The Adult Literacy program scheduled its 2nd annual event for adult learners— Adult Learners’ Connection— at the Southeast branch for Saturday, September 13th from 11 AM to 2 PM. Adult Literacy hosted this event last year, and it was a huge success with over 120 attendees. Adult Literacy staff decided to make it an annual event where adult learners will be connected to resources in the community and informational sessions will be provided to enhance and expand their knowledge. In a collaboration with the Coalition for Better Future for Southeast Nashville, the event will include a career fair for the attendees.

Adult Literacy is working with the learner engagement working group of GOAL Collective to host another event for the ESL students on the waitlist in October. This is a follow-up to events earlier this spring: Never Stop Learning (held at the Madison branch) and a training event for Transparent Language. Over 1,500 individuals are on waitlists for ESL classes at Nashville organizations.

The Adult Literacy team participated in a networking event hosted by TSU intensive English program and connected with international faculty from Colombia for future collaboration.

In June, the mobile labs served 32 learners at the Room at the Inn. Nashville Helps processed 36 requests (the website is undergoing maintenance and updates).

The Adult Literacy team provided training for volunteers to lead English Conversation Clubs. This is a required training for volunteers to receive prior to leading any sessions.

The Adult Literacy team restocked New American corners at NPL branches and Metro Parks Community Centers. Pathway for New Americans is a partnership between USCIS, the City of Nashville, and NPL to provide resources on ESL classes, the citizenship process, and legal aid to refugees and immigrants (Spanish and Arabic versions are currently available).

Bringing Books to Life! – Liz Atack

BBTL provided 72 programs with 850 in attendance in June. BBTL ended FY25 having provided 1,099 programs with 15,888 in attendance. Included in that number:

- 391 story times with 11,691 in attendance
- 68 educator workshops with 1,739 in attendance
- 76 Loving & Learning parent workshops with 855 in attendance.

June 30th marked the end of BBTL's research partnership with Vanderbilt University Medical Center on their COACH program, which has connected hundreds of Spanish-speaking families in South Nashville, Antioch, and Madison with NPL. This year, Caroline Cronin provided **564** programs for COACH families including monthly coaching sessions. BBTL team members expect to receive some preliminary data on the impact of the language and literacy sessions later this year. Kudos to Caroline for her hard work on this project. Beginning in July, she will shift her focus to supporting Begin Bright's implementation.

During Main's closure, the team has shifted operations to the new Donelson branch. No programs were cancelled or rescheduled, though the closure has delayed some materials preparation.

The team is ready for *Goldilocks & the Three Bears*, which starts on the Puppet Truck in July.

Begin Bright is in hyperdrive!

- All filmed content is in near-final form with animations and graphics added.
- Content is being loaded into the app to start beta testing.
- The materials for the Little Libraries curriculum kits are ready to assemble
- The bookshelf design has been finalized and the shelves will be produced soon
- 25 childcare centers have consented to participate in the evaluation study.
- 6 childcare centers have signed on to be pilot sites and will receive materials in July.

Digital Inclusion – Marian Christmon

Digital Inclusion’s teen mentorship training for the Cyber-Seniors program was conducted in June. This year there will be three new teens joining the program and two returning from last year. In fact, one of the teens started the program as a sophomore and this is her third summer working with the program. Mentorship training started at the Main library, but was moved to Pruitt library due to the fire and closing of the Main library.



The West End Home Foundation has supported Digital Inclusion senior programs for many years. This month, they made a site visit near the beginning of the program and observed the seniors learning to set up their tablets with the help of the teen mentors.

Planning for the Digital Skill Education and Workforce grant from the state continues with the Metro Council approving the library’s acceptance of the grant. This grant will provide over \$117,000 in funds to support Digital Inclusion Training at six library locations this fall.

Limitless Libraries – Syreeta Butler

COLLECTION DEVELOPMENT

Sarah Allen and Emily initiated work on the annual school profiles, collaborating with Shared Systems and Kyle Yadlosky to implement updated SQL procedures. After testing the new scripts in SQL Developer, reports were run for each school, and Sarah compiled eBook and eAudio usage data. The full data set was prepared for Jane Miller and Emily Farmer to begin formatting the final profile documents. They also advanced summer collection development efforts, building summer, August/ September pre-publication, and Fall bulk orders, while also researching Middle School Battle of the Books titles.

COMMITTEE/ GROUP PARTICIPATION/ PROFESSIONAL DEVELOPMENT

Limitless Libraries staff remained actively engaged in collaborative planning and professional development throughout the month:

- Upon manager approval, Sarah Allen and Emily Farmer coordinated the distribution of remaining Golden Ticket books to NPL branch staff for use as summer prizes.
- Sarah Allen and Emily Farmer attended the Limitless Libraries/ MNPS Library Services Planning Meeting to discuss upcoming events and receive program updates.

- Sarah Allen, Syreeta Butler, and Emily Farmer participated in the annual Limitless Libraries/ MNPS planning session to address priorities for the upcoming school year.
- Emily Farmer continued her work on the High School Battle of the Books selection committee, completing title research, stock checks, and title recommendations. She also met with Shared Systems to finalize cataloging specifications for the upcoming school year.
- Syreeta Butler, Emily Farmer, and Amy Guerrero attended the 2025 American Library Association Conference in Philadelphia, PA, from June 26–30. Amy Guerrero attended as a Spectrum Scholar and received the Spectrum Scholarship. Congratulations to Amy on this achievement!

OUTREACH

Sidra Cutts-Byrne assisted with the distribution of over 100 NPL Summer Reading bookmarks and pencils, a coordinated effort with Nikki Glassley ensuring 2,211 Summer Reading Challenge prizes reached students who completed their reading goals during Promising Scholars.

Two school visits were conducted:

- Neeley’s Bend Elementary (Promising Scholars site): Multiple visits included story times for approximately 60 students, instruction on accessing library digital resources, and build Summer Reading Challenge excitement.
- Gateway Elementary: Visited during a Bookmobile stop to deliver supplies and support the librarian. While there, approximately 15 students were engaged by assisting with sticker distribution and maintaining a safe checkout line.

Sidra also facilitated engaging stations for 75 sixth and seventh graders. These sessions supported both literacy and program awareness and filled a gap for staff needing support with older students.

Schoology was used to post over 10 reminders and literacy tips to support summer reading engagement.

Instagram social media platform was used to publish 11 high-performing posts, many receiving over 500 interactions, and 35 Instagram stories totaling 4,300 views. Content highlighted Caribbean American Heritage Month, Audiobook Appreciation Month, Pride Month, Juneteenth, and unique observances like Donut Day and Bicycle Day (using Kanopy to promote themed resources). Limitless Libraires also partnered with the Parthenon to promote their book club, emphasizing library support in accessing titles.

BOOKMOBILE UPDATES

The Bookmobile generated strong interest among MNPS Promising Scholars sites, leading to increased visibility and engagement. Additionally, there was a significant uptick in requests for participation in Back-to-School events, community outreach initiatives hosted by Metro Council Members, and events at both MNPS and non-MNPS charter schools.

Bookmobile Activity Snapshot

- School Requests: 15
- Pre-Visits: 0
- Scheduled Visits: 12
- Completed Visits: 8
- Total Visitors: 1568
- Items Checked Out: 1941
- Programs Held: 6
- Program Participants: 1046
- Reference/Advisory Questions Answered: 430

Vehicle Maintenance

- Brake line leak repair completed (June 6)

NAZA – Anna Harutyunyan

NAZA awarded 10 contract extensions and 12 new contracts to a total of 22 non-profit organization with over \$3.5M grant funds to offer afterschool and summer programs to over 2,600 youth in FY26.

In addition, NAZA received an additional \$350K allocation from Metro Council which will support juvenile detention center youth mentorship program, June on-site camps for 120 young residents of public housing communities, a part-time position to coordinate NAZA's Youth in Action work and Developing Community Leaders program for juvenile detention center and two alternative learning centers. This would serve between 150-200 additional youth.

In the month of June, 984 youth enrolled in 4-week summer camps funded by NAZA, including youth from three public housing communities that were added as pilot sites and will be maintained in FY26 thanks to the new funding.

The Puppet Truck – William Kirkpatrick

In June, The Puppet Truck conducted 31 performances at 31 locations with a total of 3,047 in attendance. The team primarily performed branch shows for Summer Reading, which went well. Special performances at Belmont University’s Little Bruins day care also occurred this month, and were met with great responses from staff and children alike.

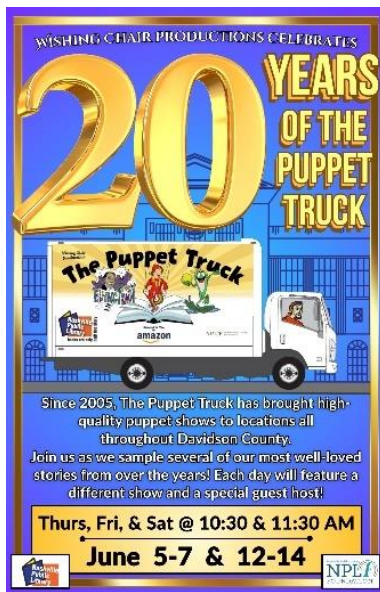
The team participated in the first leg of the Puppet Truck 20th year anniversary at Main. Rehearsals for next semester have officially begun.



Despite only having one truck operational right now, the team is working hard to keep all scheduling commitments.

Wishing Chair Productions – Bret Wilson

Wishing Chair Productions held 3 in-person storytime performances for 177 patrons, 6 in-person mainstage performances for 447 patrons, 1 outreach performance at the Nashville Symphony for 1,014 attendees, and 12 outreach performances at Country Music Hall of Fame and Museum for 1,574 attendees. A total of 22 programs were held for 3,212 patrons in June.



Wishing Chair celebrated the 20th Anniversary of the Puppet Truck this month. To mark the occasion, Wishing Chair and Puppet Truck planned to present a different show each day to commemorate certain milestones. Each milestone was set to feature a special guest host. Unfortunately, three of the shows were cancelled due to the fire at Main: *Puss in Boots*, *Lorraine*, and *Goldilocks*.

Wishing Chair joined the Nashville Symphony under the direction of Maestro Na’Zir McFadden to perform *Peter and the Wolf*.



On June 20, 2013, *String City: Nashville's Tradition of Music and Puppetry* was performed for the first time. *String City* was conceived and underwritten by community advocates and arts supporters Judy and Steve Turner. The couple encouraged a collaboration between the Nashville Public Library's Wishing Chair Productions and the Country Music Hall of Fame and Museum to create the production with the goal of educating family audiences about Music City's history. For more than a decade now, thousands have enjoyed *String City's* free bi-annual performances in the Museum's Ford Theater.



Today we celebrate Judy and Steve Turner’s special gift to the Nashville Public Library Foundation that underwrote the show’s creation, Wishing Chair Productions presented these marionettes to the Turners. In honor of the Turners’ legacy of civic engagement, the Museum and Nashville Public Library are pleased to display the Turner puppets.

Wishing Chair’s partnership with the Office of Metro

Budget has concluded with the completion of the “What’s in a Budget?” music video. After months of work between Studio NPL, Production Services and NECAT Network, the video was completed, featuring puppet character Bandit the Raccoon.

During FY25, Wishing Chair performed 111 in-person Storytime performances and 121 in-person mainstage performances in the children’s theater, and conducted 32 outreach Storytime performances, 23 being with community partners. Staff lead 17 community workshops and posted 16 new social media videos with 5,901 playable views.

There were a total of 28,446 attendees for all Wishing Chair programs in FY25.

**Wishing Chair was displaced during the months of August, September, October 2024 and June 2025 due to HVAC upgrades and the parking garage fire. No Mainstage performances were offered during these months.*

Studio NPL – Niq Tognoni

In June, Studio NPL partnered with Easley Community Center to launch *Project Planter: Rooted in Design*— a new summer intensive developed and led by Junior Mentors under the guidance of Lead Mentor Mariano Hayes. Participants explored 3D modeling software to design small planters, which were then 3D printed and used as negatives to create silicone molds. Final versions were cast in a rigid material, painted, and planted with succulents. This hands-on experience introduced students to 3D-design, mold-making, and casting techniques, taking them through a complex project to create something of their own— a project literally come to life.



A teen at Easley Park shows off his 3D design and casted planter – complete with succulent!

Studio NPL’s *Cotton & Content: A Fiber Arts Storytelling Summer Intensive* wrapped up in June at the Madison branch. Five first-time Studio NPL participants engaged in a week-long series of scaffolded workshops, each culminating in a final project— a personalized “Fiber Book” using sewing, knitting and even 3D printing. For many, it was also their first visit to the Madison branch. One caretaker remarked that their granddaughter had been to a dozen camps throughout the years, and this was by far the best (and the only one free of charge). Throughout the intensive, students formed new friendships and reported that the guided questions and hands-on techniques helped deepen their creative practices and artistic confidence.



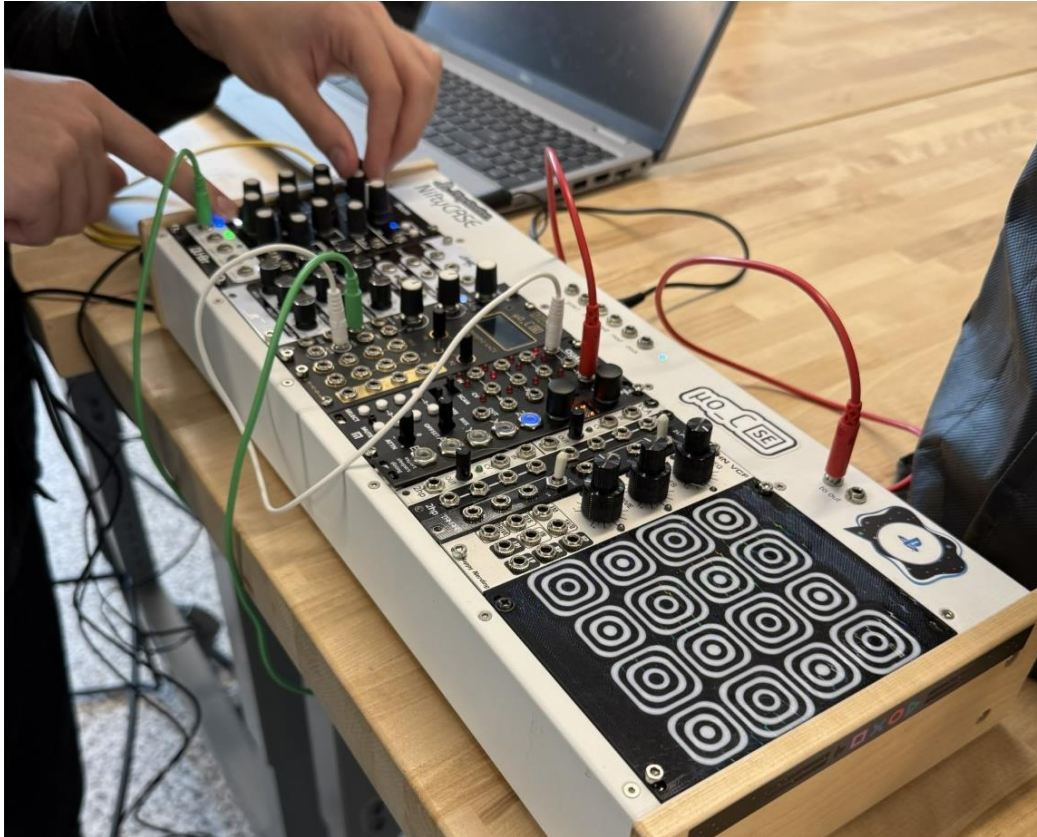
Teens and families share refreshments and stories as they check-out the patron-created artifacts from Cotton & Content. Studio NPL's first intensive at Madison Branch!

This year's *Summer Studio Intensive* was reimagined at Belmont University (an alternate plan due to the fire at Main). A diverse cohort of students and Power Youth interns participated in workshops focused on music production and creative writing, where they composed and recorded original songs and poems and prepared them for a live performance. The week concluded with a showcase at Looby Community Theater to a packed and enthusiastic audience. Now in its 10th year, the program's success was made possible thanks to strong collaboration among Metro Parks staff, Belmont administrators, and NPL's Production Services team, who supported the technical direction of the event.

Studio NPL's outreach team has been able to continue with all scheduled bookings without cancellation— and continued to expand programming throughout June. Popular programs were at West Park Community Center, a mixed-age group at The Nations, the launch of a new building program designed and hosted by a part-time mobile mentor, and pop-ups and libraries Studio staff don't regularly get to.

This June, Stuart Wilson led engaging workshops at both Hermitage and Donelson branches. At Hermitage, teens and parents learned to set up a new 3D printer, then designed and printed their own keychains. A follow-up focused on teen programming for that branch. At Donelson, Stuart co-hosted the *Choose Your Own Adventure Day* with Donelson teen staff— exploring hands-on stations with Makey Makey controllers, an introduction to VCV Rack (a virtual synthesizer) and

a real modular synthesizer. The teens were energized by the experience; one initially hesitant participant became intrigued by the sounds coming from the teen center and dove in to enthusiastically join the programs. Stuart will be a guest mentor at Donelson throughout the summer.



Teen creates a futuristic sound-scape with the modular synthesizer pop-up at Donelson!

MAIN

Adult Services

Reference Questions	Patron Interactions	Total # Programs	Program Attendance	Instagram Follows	Notary Appts	Study Room Used	Proctored Exams	Building Tours
205	1727	64	388	1727	7	71	16	0

- Although Adult Services misses working at Main providing library services, assistance, and programs for our special community of patrons, everyone has happily helped at the branches during this unexpected
- closure. Bonus: we've encountered many of our regular Main Library patrons, much to our delight!
- The **Adult Services Division** worked at **17 branches**, providing help for a total of **456 hours**.
- Our Library **Pages** have provided **108 hours** of help at **4 branches**.
- **Katie** conducted 7 notary appointments.
- **Liz** proctored not 1 but **16 exams** at five library locations! And in a modern-day version of the [Pack Horse Library Project](#), she also delivered the new 2025 *Where to Turn* in Nashville guides along with other important resources, to **all the branches!**

Archives

Patron Requests	Collection Donations	Images Scanned	AV Materials Digitized	Total Programs	Outreach	New Instagram Followers
105	6	1,156	0	0	1	42

- Darnetha has been working with Bryan Jones to facilitate the removal of the holds function on Archives reference materials in Aspen.
- Archives received 5 yearbook donations to add to our collection this month.
- Carissa met with MarComm to work on a campaign for the Nashville Neighborhood and Culture Home Movie Project.
- Sarah received a donation of negatives from one of our regular patrons – a collection of unknown negatives that may have been from a freelance photographer for the Tennessean or the Banner. The collection is currently closed until we figure out the copyright issues.
- Kelley worked with Ancestry, First Onsite, and Library Security to move the equipment and records needed for our Ancestry contract worker to use in order to get it moved from the Main Library to Elm Hill Pike.

Children's

Reference Questions	Patron Interactions	Total Programs	Program Attendance	Total Outreach	Outreach Attendance	Instagram Followers
272	187	5	196	9	473	818

The Main Children's team has been very flexible and willing to work at the branches while the Main Library has been closed. Here are the hours they have been working except for the Juneteenth Holiday and sick days:

- Nikki has helped on the adult and children's desks, observed programs, and assisted with opening and closing tasks while at the DO branch. She has appreciated the opportunity to refresh her adult reference skills and get to know the Donelson team, all of whom have been very welcoming and kind. Nikki also, traveled to Hermitage, East, Pruitt, Green Hills, Bellevue, Edmondson Pike, Thompson Lane, Southeast, Madison, Inglewood to deliver SRC supplies. Haylee helped with the deliveries.
- Haylee helped cover the desk at DO and also mover her D&D program to the GH branch to happen the week of 6/30. She also observed the following programs at DO: Lap Sit Story, Tuesday Treats and Creation Station.
- Sol has continued working her regular 40-hour week at the SE branch, maintaining her assigned desk time, preparing for upcoming programs, and supporting Paige with Teen Services, Callie Ann with Children's Services, and Angela with Circulation and Adult Services.
- A family arrived for a puppet show and, shortly after it started, the mom left with her very distressed little girl. She walked and soothed her daughter for a while, eventually making her way to the sensory room. When they came out after about 15 minutes, the little girl was completely calm and relaxed. When the rest of the family joined them after the show, the mom brought them all to see the sensory room. She said she had no idea it was here before today, but it was exactly what her daughter needed. She pointed to the sign and said, "This library really cares about kids, and this is how you can tell."
- At Southeast Branch, Cristina Picca assisted an adult couple who needed help completing some online tasks on the computer. At the beginning, they asked what time she would take her lunch break, since they anticipated it might take a while. Cristina kindly told them not to worry, she was happy to walk them through the process from the beginning, as the goal was for them to learn. She spent about an hour with them, explaining each step with patience. The couple was very appreciative of her support. The next day, the same couple returned with questions about a different process. This time, they told Cristina how thankful they were for her patience and kindness during their previous visit.
- Cristina Picca made sure that all Spanish-speaking patrons were informed about the parking garage fire through emails, so they could stay updated and aware. She also shared event calendars from the different branches where she has been working, to help promote our library system in the Latino community.

Special Collections

Reference Questions	Patron Interactions	Total Programs	Program Attendance	Total Outreach	Outreach Attendance	Instagram Followers
269	698	2	70	1	35	485

- Due to the Main Library closure, the Special Collections Division staff has graciously participated in aiding at other Branches. I believe such acts show the willingness to assist during staff shortages to keep Branches servicing the NPL communities in-kind.
- The Special Collections Division via Kathleen Feduccia, got the renewed Image Reproduction Form approved by The Library Board of Trustees.
- We experienced an international CRR/VFW from Queen’s University in Belfast, Northern Ireland – who were toured by Elliott Robinson. Elliot also participated in the Fisk University Mini-College outreach – which continues our connection to the community via extension of both the Civil Rights Room and the Votes for Women permanent exhibitions.
- In lieu of the Library closure, given that we have access to Metro laptops, The Collections Team is still able to fulfill Image Reproduction requests from patrons for publication purposes.
- Big Thanks to Erin Piper for allowing the Programming Team of Special Collections Division to conduct their Pathfinders Pilot Summer Program at Bordeaux Branch Library.

Teens

Reference Questions	Total Programs	Program Attendance	Total Outreach	Outreach Attendance	Instagram Followers
90	15	350	3	1,629	878

- Teen Center staff were disappointed to cancel most of their June programs, but they’ve enjoyed being at the branches to meet more of their co-workers and new patrons.
- We interacted with **1622 visitors at the annual Nashville Pride Festival**. See below for a sample of the library love people shared with us and photos. Visitors made buttons and/or shared their favorite queer book with us which we’ll collect into a book list in Aspen. We registered visitors for library cards and Summer Reading Challenge and handed out stickers courtesy of the Summer Reading Committee.
 - **28 staff members from across NPL worked at the booth on Saturday and Sunday!** Preparations were a team effort- Arden Smyth organized the schedule; Carrie Woods, Santiago Cardenas, and Lauren Gilpin organized supplies; and

Andrew Palmer packed up the booth. Arden, Carrie, Lauren, and PowerYouth Interns at Bellevue prepared buttons.

- Many visitors told staff that they still have their NPL button from last year's Pride. Another shared that "This is the best part of Pride!" (this = the NPL booth!)
- One visitor gushed about how much they love librarians and told us they didn't have access to this growing up. They said, "Thank you from all the broke queer kids. What you do is really important and life-saving."

MARKETING & COMMUNICATIONS

IN THIS MONTH'S REPORT:

- Five In '25 – Bordeaux Branch Library
- The Brooks Collection at NPL
- Main Library Reopening
- String City at CMHOF
- Additional Earned Media

Five In '25 – Bordeaux Branch Library Turns 25 Years Old

Results:

- **Email marketing:**
Reach: 220,828
Opens: 76,761
Clicks: 552
- **Socials**
Reach: 1,380
Interactions: 6
- **Earned media:**
Nashville Banner

The Brooks Collection at NPL

Results:

- **Email marketing:**
Reach: 220,828
Opens: 76,761
Clicks: 629
- **Socials**
Reach: 1,665
Interactions: 62

Main Library Reopening

Full-channel communications since early morning of June 10

String City

Results:

- **Socials**

Reach: 3,392

Interactions: 125

- **Earned media:**

NewsChannel 5

AVE: \$191,899.12

NewsChannel 5 Web

Visits: 1,191,234

Unique Users: 631,744

Additional Earned Media

Ms. Cheap: Nashville Public Library card unlocks a world of free summer fun

Mainstreet Media Tennessee

Ran in 20 different online media outlets

Reach: 45,387

Visits: 109,252

Unique users: 36,418

AVE: \$103.09

New Business

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE METROPOLITAN NASHVILLE ARTS COMMISSION
AND
THE NASHVILLE PUBLIC LIBRARY**

This Memorandum of Understanding (hereinafter the “**Agreement**”) is made and entered into this the 17th day of November 2024 (hereinafter the “**Effective Date**”), by and between the Metropolitan Nashville Arts Commission (hereinafter “**MNAC**”) and the Nashville Public Library (hereinafter “**NPL**”).

WITNESSETH:

WHEREAS, MNAC has collaborated with NPL to incorporate public artwork into the library’s circulating collection at the Donelson, East, Green Hills, Hermitage, Madison, Old Hickory and Southeast Branch Libraries for the purposes of an “**Art Lending Library**,” (hereinafter, the “**Project**”); and

WHEREAS, NPL has agreed to include artworks in its circulating collection; and

WHEREAS, MNAC has purchased 113 wall-hung artworks for the Project from the following Nashville and Davidson County artists: Aaron Gardner, Abigail Cook, Alex Kimball, Alexander Milford, Alison Moore, Alison Underwood, Amadeo Lasansky, Amanda Brown, Amanda Downs, Andrea Jacobson, Andrea Wells, Andrés Bustamante, Andy King, Anna Claire Wert, Anna Martin, Anna Wise, Ashleigh York, Ashley Mintz, Ashley Seay, Brenda Buffett, Cara Lynch, Carla Ciuffo, Christopher Cheney, Christopher Wormald, Courtney Spencer, Cristalynne Dupree, David Greaves, David Morel, David Onri Anderson, Doris Wasserman, Edie Maney, Eileen Tomson, Elisheba Mrozik, Elizabeth Ross, Elizabeth Sanford, Ember Tharpe, Emily Cathcart, Eric Peters, Erin McDermott, Gwil Owen, Harry Whitver, Heidi Ruckman, James Makuac, Jessica Eichman, Jodi Hays, John Paul Kesling, Jonathan Todd Greene, Jordan

Carpenter, Joseph Christy, Joseph Patrick, Joshua Lynn, K. Randall Wilcox, Katie Harbison, Kay Sawyer, Kayla Jenkins, Kaylea Dunkin, Kimiko Sakai, Kymberlee Stanley, Laura Hudson, LeAndra Crystal, Lesley Patterson-Marx, Leslie Haines, Lindsay Davis, Lisa McLaughlin, Margaret Krakowiak, Mark Hosford, Marla Faith, Martica Griffin, McLean Fahnestock, Melissa Newman, Micah Mathewson, Michael Mkar, Michael Ray Nott, Mildred Jarrett, Miriam Speyer, Nadine Shillingford, Nikkita Staggs, Nuveen Barwari, Olga Alexeeva, Pam Marlene Taylor, Patrick Vincent, Paul Collins, Raheleh Filsoofi, Rami Singh Bell, Rebecca Mullen Hunter, Ren Harvey, Richard Isaac Griggs, Ripley Whiteside, Robin Wolfenden, Ruben Torres-Rodriguez, Sarah Arace, Sarah Clinton, Sarah Spillers, Shahnaz Lighari, Sierra Jasmin (Sicasso), Steve Wedan; Sunni Thompson, Thandiwe Shiphrah, Tony Teal, Tree Lily Butcher, Valentina Harper, Vesna Pavlovic, Virginia (Ginny) Togrye, Willette DuPree, William Arthur, and Yanira Vissepo, (hereinafter “Davidson County Artists”); and

WHEREAS, MNAC has contracted with art handler, Art Up Nashville, for site-specific display design, artwork installation and display maintenance; and

WHEREAS, MNAC has submitted schematic drawing of the proposed Artwork and Design attached as **Exhibit A** agreed to by the parties; and

WHEREAS, NPL has developed a loan policy for the artworks attached as **Exhibit B** agreed to by the parties; and

WHEREAS, NPL and MNAC developed an Library staff guide and art condition report to assist in administering the Art Lending Library program. Attached as Exhibit C.

WHEREAS, MNAC and NPL desire to enter into an Agreement to set forth the parties’ rights and obligations regarding the Project.

NOW, THEREFORE, for mutual consideration, the receipt of which is hereby acknowledged, and in consideration of these facts, MNAC and NPL agree as follows:

SECTION 1 – DEFINITIONS

- A. The term “**Artwork**” as used in this Agreement shall mean the 153 wall-hung artworks created by the Davidson County Artists .
- B. The term “**Display**” as used in this Agreement shall mean the library walls and freestanding rolling walls with signage and graphics used to display the Artwork at the Donelson, East, Green Hills, Hermitage, Madison, Old Hickory, and Southeast branch library locations.
- C. The term “**Checkout Case**” as used in this Agreement shall mean the case for transporting the artwork outside of the library.

SECTION 2 – RESPONSIBILITIES OF MNAC

- A. MNAC is responsible for acquisition of the Artwork and payment directly to the artists.
- B. MNAC is responsible for creation of the schematic drawings of the Display.
- C. MNAC is responsible for painting and necessary repairs which return library areas that display the Artwork to its pre-project state.
- D. MNAC is responsible for framing, delivery, and installation of Artwork per agreed upon schematic drawings of the Display.
- E. MNAC is responsible for acquisition and delivery of Checkout Cases.
- F. MNAC owns the Artwork, Display, and Checkout Cases and is responsible for their maintenance. MNAC will work with NPL in good faith to coordinate any maintenance activity.
- G. MNAC is responsible for adding the Artwork to the Metro Fine Arts Renewal Policy.

SECTION 3 – RESPONSIBILITIES OF NPL

- A. NPL is responsible for the daily administration of the Project once launched and Artwork is available to the public to check out. NPL is responsible for assisting library patrons with checking out and returning artwork.
- B. NPL is responsible for noting Artwork, Display, and Checkout Case conditions that require repair or replacement and pulling them out of circulation.
- C. NPL is responsible for providing photos and conditions report for damaged Artwork and reporting lost Artwork to MNAC using the form provided (Ex. C, pg. 2).
- D. NPL is responsible for assessing charges for damaged or lost Artwork according to the Loan Policy and transferring those funds to MNAC. If requested, MNAC will assist library staff in assessing damage.

SECTION 4 – OWNERSHIP OF THE ARTWORK

MNAC shall own the Artwork, Display, and Checkout Cases, and maintain them as provided herein. In the event that MNAC fails to properly maintain the Artwork, Display, and Checkout Cases, NPL shall provide MNAC sixty (60) days' written notice of said failure and a reasonable time frame by which to cure such maintenance concerns. If MNAC, at its sole expense, fails to cure as reasonably set forth in NPL's notice, NPL may, in its sole discretion, pull the Artwork from circulation and give sixty (60) days' written notice to MNAC to require MNAC to remove the Artwork, Display, and Checkout Cases. If NPL requests removal of the Artwork due to MNAC's failure to cure as set forth herein and MNAC fails to do so, then NPL may remove the Artwork and MNAC shall reimburse NPL all the costs thereof within sixty (60) days' written notice thereof. In the event MNAC chooses to remove the Artwork for any reason, MNAC will notify NPL of its intention to remove the Artwork at least ninety (90) days prior to any removal.

SECTION 5 - NOTICES

All notices under this Agreement shall be in writing and sent by certified mail or hand delivered to the address listed below for each party:

Metropolitan Nashville Arts Commission

Attention: Ashley Bachelder, Interim Executive Director

PO Box 196300

Nashville, Tennessee 37219-6300

Nashville Public Library

Attention: Terri Luke, Executive Director

615 Church Street

Nashville, Tennessee 37219

SECTION 6 - MISCELLANEOUS PROVISIONS

This Agreement shall not in any way be construed or intended to create a partnership or joint venture between the parties. None of the parties to this Agreement shall hold itself out in any manner contrary to the terms of this Agreement and no party shall become liable for any representation, act or omission of any other party contrary to the terms of this Agreement.

No waiver of any provision of this Agreement shall affect the right of either party to thereafter enforce such provision or to exercise any right or remedy available to it in the event of any other default.

Neither MNAC nor NPL may assign its rights or delegate its responsibilities under this Agreement without the prior written consent of the other.

This instrument contains the entire Agreement between MNAC and NPL. Oral changes of this Agreement shall have no effect. This Agreement may be altered only by a later written agreement signed by both parties.

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

METROPOLITAN NASHVILLE ARTS COMMISSION

Ashley Bachelder, Interim Executive Director

Date: _____

NASHVILLE PUBLIC LIBRARY

Terri Luke, Executive Director

Date: _____

EXHIBIT A

Madison Display Wall



Southeast Display Wall



Southeast Art Cart

ART LENDING LIBRARY



Biblioteca de préstamo de obras de arte

مكتبة أعارة الفنون

پروژو و گنجینه‌ها نمایشگاه‌ها هو هنر

- View artwork online by ID local artist
- Request artwork online from library cart
- Track artwork from mobile application
- Request artwork to home by courier
- Request artwork with local artist location

More Art In Meeting Rooms

- View online de arte online por ID artista en la biblioteca
- Request artwork online from library cart
- Track artwork from mobile application
- Request artwork to home by courier
- Request artwork with local artist location

Más obras de arte en la sala de juntas

- View artwork online by ID local artist
- Request artwork online from library cart
- Track artwork from mobile application
- Request artwork to home by courier
- Request artwork with local artist location

هنرهای هنر آنلاین در اتاق جلسات

- View artwork online by ID local artist
- Request artwork online from library cart
- Track artwork from mobile application
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هنرهای هنر آنلاین در اتاق جلسات

ART LENDING LIBRARY



Biblioteca de préstamo de obras de arte

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پروژو و گنجینه‌ها نمایشگاه‌ها هو هنر

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- Request artwork to home by courier
- Request artwork with local artist location

هنرهای هنر آنلاین در اتاق جلسات


Donelson Display Wall

BIBLIOTECA DE PRÉSTAMO DE OBRAS DE ARTE

1. View artwork consistently from all sides
2. Mount all artwork on a neutral background
3. Display all artwork at eye level
4. Display all artwork in a consistent manner
5. Display all artwork in a consistent manner

ART LENDING LIBRARY

1. View artwork consistently from all sides
2. Mount all artwork on a neutral background
3. Display all artwork at eye level
4. Display all artwork in a consistent manner
5. Display all artwork in a consistent manner



مكتبة إعارة الفنون

METRO ARTS

For more information on the artwork in this collection, visit the METRO ARTS website.

For more information on the artwork in this collection, visit the METRO ARTS website.

مكتبة إعارة الفنون هي جزء من برنامج الفنون العامة التابع لمترو أرتس. يمكن العثور على المزيد من المعلومات على موقعنا الإلكتروني.

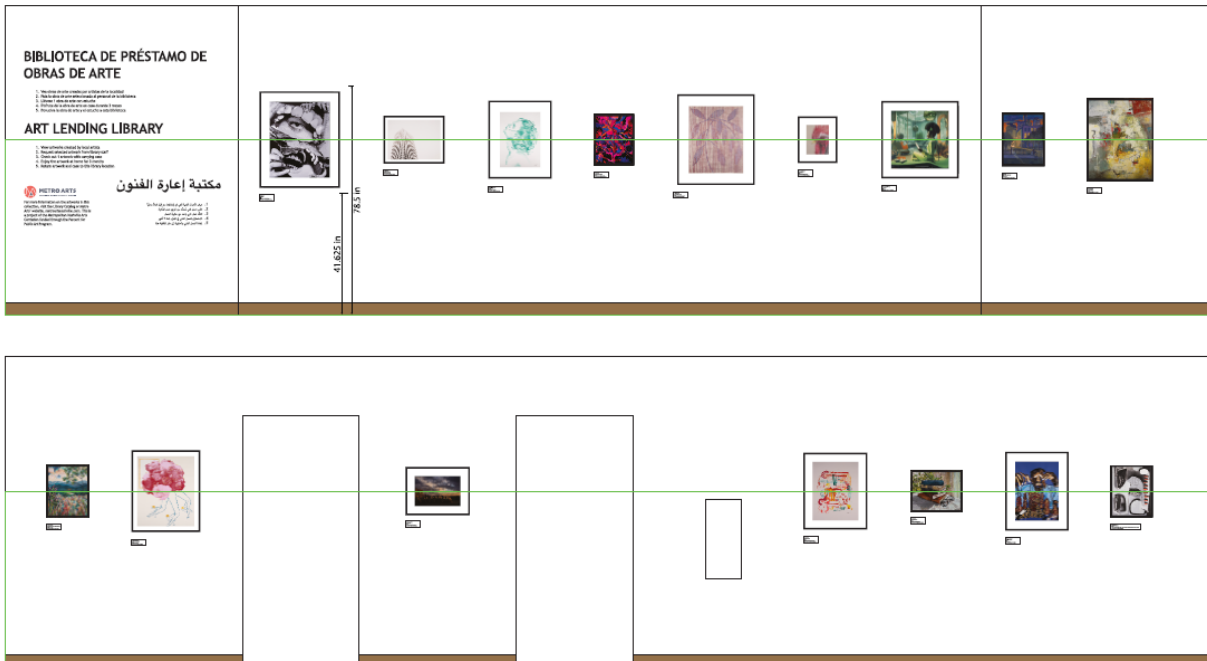
مكتبة إعارة الفنون هي جزء من برنامج الفنون العامة التابع لمترو أرتس. يمكن العثور على المزيد من المعلومات على موقعنا الإلكتروني.



East Display Wall



Green Hills Display Wall



Hermitage Display Wall



Old Hickory Display Wall



EXHIBIT B

Art Lending Library Collection Loan Policy

The Nashville Public Library's Artwork Collection was made possible by Metro Arts. All artworks are by Nashville-Davidson County artists and are part of the permanent Metro Public Art Collection managed by Metro Arts.

Checkouts

- See artwork in the catalog or visit the Donelson, East, Green Hills, Hermitage, Madison, Old Hickory and Southeast Library locations.
- Artwork is only available for checkout at the owning branch library. Art will not be delivered to other branches.
- Artwork may be checked out for 90 days.
- Artwork may be checked out on any library card type.
- Borrowers are responsible for all contents: artwork, frame, and checkout case.
- No more than one artwork may be borrowed at one time by one person.

Holds

- Place a hold request for artworks currently checked out.
- Held artwork may be checked out on the library card of the requestor.

Renewals

- Artwork may be renewed once if there are no holds placed by other patrons.

Returns

- Return artwork to the library location from which it was checked out.
- Return artwork inside the Library. Please do not use after-hours book returns.

- Artwork must be returned in its case.

Overdue, Lost, or Damaged Items

- Artwork not returned after 30 days will be considered lost and replacement charges assessed.
- Repair costs will be assessed for damaged artwork. Repair costs will be for the cost of repair up to the replacement cost.
- Replacement costs: \$50 for artwork, \$20 for case.

EXHIBIT C

Metro Arts Lending Library: Staff Information

Purpose of the Collection:

- Expand public visibility and accessibility to works by local artists included in the Metro Public Art Collection managed by Metro Arts.
- Artworks were selected during fall of 2020 and spring of 2024 by a citizen selection panel which included a NPL representative.
- Metro Arts made purchases of artwork using the Percent for Art Fund.

Intended Locations:

- Collections at Madison and Southeast library branches launched in 2021.
- Collections at Donelson, East, Green Hills, Hermitage, and Old Hickory library branches launched in 2024.
- Limited collection of artists' original artwork.
- Returnable only to location from which it was checked out.

Collection Description:

- Framed, wall-hung artworks representing various sizes, styles, mediums, and techniques by 113 Nashville-Davidson County artists.
- All framed dimensions are included in the catalog record along with a photo of the artwork so customers can view items.
- Artwork will include hanging hardware and art handling instructions in carrying case.

Circulation Rules:

- Customers must pick up and return the art at the branch from which they borrowed it.
- Customers may check out one piece of art at a time for three months with one renewal of three months if no customers are on hold for the item at time of renewal.
- Art may be checked out with any library card type (child, teen, student, adult)
- Art cannot be returned through a library book drop and must be returned inside the library.
- A \$50 bill will be added to a customer's account for any items not returned (31 days past due date) or for damaged artwork.
- Upon return, artwork will be evaluated by designated NPL staff using attached criteria (see p. 2) and internal notes will be added to indicate condition.
- NPL staff will replace round, clear wall bumpers on bottom corners of artwork, as needed.
- NPL staff will replace picture hanger/nail bag (staple to hanging wire), as needed. Do not insert loose in the black travel case as this may scratch the plexiglass or frame.

How to Locate in the Catalog:

- Best method is a simple keyword search under: "Art Lending Library" or "Metro Arts"

SEE P.2 FOR CONDITION REPORT FORM

METRO ARTS LENDING LIBRARY CONDITION REPORT FORM

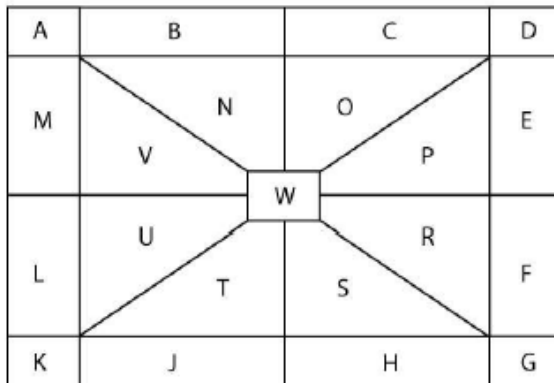
Date

Library Staff Evaluator

Artist

Artwork Title

Artwork Diagram



Condition Notes:

Use the above diagram to designate the location of any damage to the artwork, plexiglass, or frame.

- Is the plexiglass scratched?
- Is the frame intact with not dents or major scratches?
- Has the artwork separated in any way from its backing?
- Is the artwork faded, discolored, or showing any signs of damage?
- Is the hardware on the back secure?
- Is a hook and nail in bag stapled to the wire? If not, replace with one provided by Metro Arts.
- Are clear corner bumpers affixed to back bottom corners? If not, replace with ones provided by Metro Arts.

Evaluation

- Continue to circulate with conditions noted. Once conditions are added as a note in the catalog, this form is not necessary.
- Pull temporarily for cleaning or touch-up to frames. Place Item "In Repair" and leave in designated place for branch reviewers to evaluate and/or repair. Place this form in the case with the artwork until repaired.
- Pull for pickup and repair by Metro Arts. Place Item "In Repair" and Anne-Leslie Owens at Metro Arts (Anne-Leslie.Owens@nashville.gov). Place this form in the case with the artwork until it is replaced. She will contact art handler, a Metro vendor, for pick up. After repair, they will return to the branch.